

No. Q/CAD/798/02/2018
Ministry of External Affairs
Cadre Cell

23-D, Janpath, 4th Floor,
Jawaharlal Nehru Bhawan,
New Delhi - 110011
Dated: 10th September 2018

Circular

Subject: Draft Recruitment Rules for 2 posts in Super Time Scale of the Interpreters Cadre of the Ministry of External Affairs – Comments sought from stakeholders.

Draft Recruitment Rules for 2 posts in Super time Scale of the Interpreters' Cadre are enclosed herewith for comments of stakeholders.

2. All stakeholders may submit their comments within 30 days. The comments may also be furnished via email at uscadre@mea.gov.in

Manusmriti
(Manusmriti)

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SCHEDULE

Name of Post	No. of post	Classification	Level in Pay Matrix	Whether selection or non-selection post
(1)	(2)	(3)	(4)	(5)
1. Principal Interpreter (Super Time Scale)	2* (2018) *Subject to variation dependent on work load.	General Central Service, Group 'A' Gazetted, Non-Ministerial.	Level 14 (Rs.144200-218200)	Selection.

Age limit for direct recruits	Educational & Other qualification required for direct recruits
(6)	(7)
Not applicable.	Not applicable.

Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption & percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Not applicable.	Not applicable.	By Promotion failing which by deputation

In case of recruitment by promotion/deputation/transfer' grades from which promotion/deputation/ transfer to be made	If a departmental promotion committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
Promotion: Senior Interpreters (Selection Grade) in the Level 13 of the Pay Matrix (Rs. 118500-214100) with 4 years regular service in the grade and who have successfully completed the prescribed mandatory refresher training.	Group 'A' Departmental Promotion Committee (for Promotion) 1. Chairman/Member, Union Public Service Commission - Chairman. 2. Foreign Secretary/ Secretary nominated by the Foreign Secretary - Member	Consultation with Union Public Service Commission necessary.

<p>Deputation: Officers in Central Government:</p> <p>(a)(i) Holding analogous posts on regular basis; OR (ii) with 4 years regular service in posts in the Pay Matrix Level 13 (Rs. 118500-214100) or equivalent;</p> <p>(b) Possessing the following educational qualifications and experience, namely:</p> <p>(1) (a) Master's degree/PhD in the foreign language concerned with English/Hindi/ any Indian language included in the Eighth Schedule to the Constitution as a compulsory/elective subject at degree level from a recognized university or equivalent; and</p> <p>(b) 12 years experience as a translator/ interpreter in the foreign language concerned to English/Hindi/ any Indian language included in the Eighth Schedule to the Constitution and vice versa or in teaching the foreign language concerned;</p> <p>Note 1: The exact requirement of the foreign language concerned shall be indicated at the time of each requirement.</p> <p>Note 2: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 3: Period of deputation including period of deputation in another ex-cadre post held</p>	<p>3. Additional Secretary (AD)- Member</p>	
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immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by transfer on deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

Note 4: Where juniors who have completed their qualifying/eligibility service are being considered from promotion, their seniors would also be, considered provided they are not short of the requisite qualifying/eligibility service by more than one year and have successfully completed their probation period, if prescribed.

Note 5: The officials appointed to the posts will be required to serve in the Translation and Interpretation Division at Headquarters in the Ministry of External Affairs.