

Ministry of External Affairs  
[Administration Division]

**Sub: Nomination to the post of Government of Director in BIMSTEC Permanent Secretariat in Dhaka**

Applications are invited from Deputy Secretary/Director-level officers of the Indian Foreign Service for nomination to the post of Director, BIMSTEC Permanent Secretariat in Dhaka, Bangladesh.

2. As per Article 4B of the Memorandum of Association, the Director shall report to the Secretary General of BIMSTEC Secretariat and be appointed for a term of three years. The salary of the Director is US\$3400 per month and he/she will be entitled to other allowances as per provisions relating to financial and administrative matters of the BIMSTEC Secretariat. The appointment of the officer selected for the post would be on deputation as per extant GOI guidelines and have to be approved by the Appointments Committee of the Cabinet.

3. Officers in MEA who possess the following essential and desirable qualifications may apply for the post of Director, BIMSTEC Secretariat:-

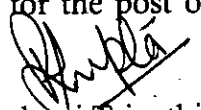
**Essential Qualifications**

- (i) The officer should belong to either Grade IV or Junior Administrative Grade of the Indian Foreign Service and possess at least 10 years of work experience;

**Desirable Qualifications**

- (i) The officer should have knowledge about India's bilateral and multilateral relations with members of BIMSTEC countries.
- (ii) He/She should possess exceptional communications and presentation skills – both written & oral and have working knowledge of computers

4. Interested officers are requested to forward their applications along with their CVs to the undersigned latest by 16<sup>th</sup> March 2015. The officer selected for the post of Director, BIMSTEC Sectt. would be required to join by June 2015.

  
(Paulomi Tripathi)

Under Secretary (FSP&Cadre)  
11<sup>th</sup> March 2015

**All IFS officers of the grade of Deputy Secretary/Director in MEA**

Copy for information to:

- (i) JS (South), MEA  
(ii) JS (AD), MEA