

**Ministry of External Affairs
(Gulf & Hajj Division)**

Reg. clarifications on the PTO Hajj Policy-2013

The PTO Hajj Policy 2013 was placed on the websites of MEA and the HCOI on April 23, 2013 inviting applications from the intending PTOs for registration and allocation of seats among the qualified PTOs for Hajj-2013. In this connection, All India Haj Umrah Tour Organisers Association, Mumbai and some other associations of PTOs have sought for clarifications from the Ministry on some clauses of the PTOs Hajj Policy-2013. The clarifications sought and the responses of the Ministry are as under:

2. As regard Clause (vii) of Annexure-A, the PTOs are required to submit the documents in accordance with their claim of the category as specified in the PTO Hajj Policy-2013.
3. In regard to Clause (ix) of Annexure A and Clause 24 of Annexure C-“Contract for hiring of building and “Tasreeh” together with English translations PTO category wise. (Please enclose rental receipts and a copy of lease deed, duly signed with the Saudi owners)”, the Ministry’s view in this regard is that “Tashreeh” is the document which is given to the building owner by the Saudi Government giving permission to rent out for staying Hajjis during Hajj season. Every PTO has to sign an agreement with the Saudi owner for hiring accommodation during Haj and pay rental amount to the Saudi owner according to the number of units hired for the Hajjis. Hence PTOs are required to submit all the necessary documents in support of payment of rental amount.
4. As per the clause (x) of Annexure A of the Policy, “Copies of registration Certificates issued to the PTO in support of their claim year wise and PTO category wise”. In the PTO Policy-2013- there are two categories specified therein and applications are invited from the intending PTOs as per their eligibility criteria. If the PTOs fulfil the criteria of Cat-(I) in that case he/she has to submit copies of at least 7 Registration Certificates showing that he/she has done 7 successive Hajj operations in support of their claim, he/she has to furnish copies of “Tasreeh” (A copy of the accommodation agreement and the proof of mode of payments made in this regard.)
5. In regard to Clause 7 of Annexure C, it may be stated that Annexure C is format of application. PTOs are required to furnish all information as mentioned therein.
6. As regard Clause 9 of Annexure-C, the PTOs are required to submit the documents in accordance with their claim of the category as specified in the PTO Hajj Policy-2013.
7. In regard of Clause 7, 9 & 24 of Annexure C- all are essential documents and PTOs are required to submit along with their application.
8. As regards submission of PTO applications through their associations, there is no bar or restriction in submitting applications by PTOs through their associations.
