


No. Q/Vig/551/85/2012
Ministry of External Affairs
(CNV Division)

Sub: Expression of Interest for appointment of Independent External Monitors for Ministry of External Affairs

Reference public notice published in Times of India, Hindustan Times, Navbharat Times, Hindustan Hindi dated 12.06.2014 and also on the website of the Ministry of External Affairs / Central Procurement Portal for appointment of Independent External Monitors.

2. Last date for receipt of application for the post of Independent External Monitor (IEM) has been extended to 19 August, 2014. Interested persons may submit their applications so as to reach the office of the Joint Secretary (CNV) & Chief Vigilance Officer, Ministry of External Affairs, Room No. 163-B, South Block, New Delhi by 19-08-2014 by 1500 hrs.


(Arun Kumar Chatterjee)
Joint Secretary (CNV) &
Chief Vigilance Officer
22 July 2014

**APPOINTMENT OF INDEPENDENT EXTERNAL
MONITORS (IEMs) FOR IMPLEMENTATION OF INTEGRITY PACT IN THE
MINISTRY OF EXTERNAL AFFAIRS**

1. Ministry of External Affairs (MEA) has decided that from 1st January 2013 onwards, a pre-contract Integrity Pact would be signed between the Ministry and the prospective bidders / sellers for all procurements / projects of value of Rs. 50 Crore and above. The proposal would be applicable to all attached / subordinate offices and autonomous bodies of the Ministry including Foreign Service Institute, Indian Council for Cultural Relations and Indian Council for World Affairs. The Integrity Pacts would be implemented through a panel of two Independent External Monitors (IEMs), appointed by the organization, in consultation with the Central Vigilance Commission (CVC).
2. The criteria for consideration for selection of IEM for the Ministry of External Affairs is as follows : -
 - (i) Civil servants having served at top management positions to Govt. Of India or equivalent positions in State Government.
 - (ii) Retired Judges of Supreme Court / High Court.
 - (iii) Ex-Chairman / CMD and equivalent of Schedule 'A' and Schedule 'B' Public Sector Enterprises / Public Sector Undertakings.
 - (iv) Eminent persons / executives of private sectors of considerable eminence.
 - (v) Applicants should not be above the age of 65 years.
 - (vi) The IEMs will be persons of high integrity and reputation.
3. Persons applying would need to enclose their detailed bio-data. The details should include postings in the last 10 years before superannuation in case of persons having worked in the Government sector or even of older duration, in case it concerns domain experience, special achievements, etc. It is desirable that the persons possess domain experience in the relevant field with which they may be required to deal.
4. The interested persons should indicate in their bio-data as to whether they are working as IEMs in other organizations. Persons appointed as IEMs in two organizations are not eligible for appointment in a third organization.

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5. The normal term of appointment for an IEM would be three years.

6. Role / Functions of IEMs : The Monitors shall not be subject to instructions by the representatives of the parties and shall perform their functions neutrally and independently. They would review independently and objectively, whether and to what extent parties have complied with their obligations under the Integrity Pact. For this purpose, they would have access to all contract documents / books of accounts of the bidders in case of any allegation of violation of any provisions of the Integrity Pact or payment of commission, whenever required. The IEMs will have the option to participate in such meetings among the parties related to the project provided such meetings could have an impact on the contractual relations between the parties.

7. Ideally all IEMs of an organization should meet once every two months to take stock of ongoing tendering process.

8. The IEMs would examine all complaints received by them and give their recommendations / views to the designated officer of the Ministry, at the earliest. The Monitors would also inform the Ministry, if they notice or have reason to believe, a violation of the Integrity Pact. They may also send their report directly to the Central Vigilance Commission, in case of suspicion of serious irregularities requiring legal / administrative action.

9. At least one IEM would be invariably cited in the NIT. However for ensuring the desired transparency and objectivity in dealing with the complaints arising out of any tendering process, the matter should be examined by the full panel of IEMs, who would look into the records, conduct an investigation, and submit their joint recommendations.

10. The recommendations of IEMs would be in the nature of advice and would not be legally binding. At the same time, it is made clear that the IEMs are not consultants in the Ministry. Their role is independent in nature and the advice once tendered would not be subject to review. -3-

11. The role of the Chief Vigilance Officer (CVO) of MEA shall remain unaffected by the presence of IEMs. A matter being examined by the IEMs can be separately investigated by the CVO, if a complaint is received by him or directed to him by the Central Vigilance Commission.

12. The applicants may refer to relevant instructions on the role of the IEM available on the website of the Ministry of Finance at www.finmin.nic.in and that of the CVC at www.cvc.gov.in.