Indian Technical and Economic Cooperation

Civilian Training Programme 2014-2015

Sponsored by
Ministry of External Affairs, Government of India, New Delhi
CONTENTS

Message
Message
Foreword
Indian Technical and Economic Cooperation (ITEC) Programme 11 - 13
List of ITEC Countries 14 - 15
Incredible India 17 - 19
Map of India showing location of ITEC Institutes 20
List of ITEC Empanelled Institutes 21 - 22
  • Accounts, Audit, Banking and Finance Courses 23 - 28
  • IT, Telecommunication and English Courses 29 - 48
  • Management Courses 49 - 56
  • SME/Rural Development Courses 57 - 68
  • Specialized Courses 69 - 90
  • Technical Courses 91 - 110
  • Environment and Renewable Energy Courses 111 - 118
  • ITEC Application Form 119 - 126
India has always strongly believed that capacity building and technical cooperation are among the most important drivers of a nation’s economic growth and independent policy making. This belief has informed the course of our cooperation with the developing world. The Indian Technical and Economic Cooperation (ITEC) programme has been an expression of India’s solidarity with fellow developing countries of the South, traversing similar paths of development. Thousands of participants from all corners of the globe have come to India since the ITEC programme was formally launched on September 15, 1964.

ITEC is completing 50 years this year. During these five decades, it has grown and evolved considerably. India now welcomes around 10,000 participants every year from 161 partner countries, for attending capacity building courses in diverse areas at leading centres of excellence, in both public and private sectors. The wide range of subjects offered, ranging from information technology, government finance and audit to information technology, renewable energy, entrepreneurship and many more, are of particular interest and relevance to the developing world. These courses are valued highly for the opportunity they afford in human resource development and empowerment as also in building bridges of friendship and camaraderie.

It gives me immense pleasure to invite all partner countries to nominate participants for the courses and to derive optimum advantage. I also take this opportunity to convey my greetings and felicitations to all on the fifty successful years of ITEC programme.
MESSAGE

The Golden Jubilee of the Indian Technical and Economic Cooperation (ITEC) Programme is an occasion of happiness and pride, not just for the Ministry of External Affairs but for India as a whole.

Instituted in 1964, the ITEC programme has been India’s principal instrument for sharing the lessons of its own developmental journey with fellow developing nations in the world. The major components of ITEC have been the training of foreign officials in India, and the secondment of Indian experts for institutional development in partner countries. With this emphasis on capacity building and skill-development, the ITEC programme embodies the philosophy that ‘it is better to teach someone to fish, than to give him/her fish’.

Indeed, that has been the very basis of India’s developmental outreach to other developing countries – to help others benefit from our experience, and even to help them avoid mistakes we may have made on the way. Such collaboration, when it comes from a fellow developing country, offers solutions and ideas that are often more relevant, cost-effective and practicable to the beneficiaries than those offered by traditional donor countries – a fact that is really acknowledged by all our ITEC partners.

It is notable that the ITEC programme had helped India create such collaborative partnerships with over a hundred developing nations even while India was itself reliant on foreign assistance, and long before the narrative of ‘emerging donors’ came into being. It was thus among the earliest manifestations in the world of South-South cooperation.

As we complete 50 successful years of ITEC collaborations, I would like to extend my thanks and appreciation to the partner countries, training institutions and individual participants who have helped us make ITEC a bridge that connects Indians to other citizens of the developing world, creating not only capacities and skills, but also lasting relationships between our peoples.

(Sujatha Singh)
FOREWORD

The Development Partnership Administration of the Ministry of External Affairs, the nodal agency for administering development assistance and capacity building programmes of the Ministry, publishes a compendium each year of training institutions in India, along with the training courses to be conducted every year and available under the Indian Technical and Economic Cooperation (ITEC) and other capacity building schemes. This brochure, accordingly, contains a list of courses available for the year 2014-15, by way of civilian training programmes, as well other useful information related to these courses.

In 2014-15, 47 institutions in India are offering over 280 courses, both short-term and long-term, in a diverse range of areas. Detailed information about the institutes, as well as important information regarding courses on offer, and eligibility criteria, is available at the website of ITEC: http://itec.mea.gov.in as well as on the websites of the respective institutes.

The Government of India bears the cost of training under the ITEC and related capacity building schemes, namely, the Special Commonwealth Assistance for Africa Programme (SCAAP) and the Technical Cooperation Scheme of the Colombo Plan. The support extended includes return air fare, course fee, accommodation, study tour and a stipend.

This brochure is being published as a reference document for both nominating governments in ITEC/SCAAP partner countries and for individual participants who are interested in attending these courses. I hope this will be found to be useful, and am pleased to invite the attention of all concerned to this compendium of information.

(Sujata Mehta)
Secretary (ER & DPA)
September 9, 2014
INDIAN TECHNICAL AND ECONOMIC COOPERATION (ITEC) PROGRAMME

The Indian Technical and Economic Cooperation (ITEC) Programme was instituted by a decision of the Indian Cabinet on 15 September 1964 as a bilateral programme of assistance of the Government of India. The ITEC Programme, born out of the vision of our first Prime Minister Jawaharlal Nehru, was formally launched under the premiership of Lal Bahadur Shastri. While conveying their decision to initiate the ITEC programme, the Cabinet noted that “a programme of technical and economic cooperation is essential for the development of our relations with the other developing countries on the basis of partnership and cooperation for mutual benefit. It would also be a concrete manifestation of our resolve to contribute to the evolution of world community based on the inter-dependence of all its members in the attainment of their common goal for promoting the social and economic well-being of their people.”

Under the ITEC programme, there are more than 160 countries in Asia, Africa, East Europe, Latin America, the Caribbean as well as Pacific and Small Island countries are invited to share in the Indian developmental experience acquired over six decades of India’s existence as a free nation. As a result of different activities under this programme, there is now a visible and growing awareness among other countries about the competence of India as a provider of technical know-how and expertise as well as training opportunities, consultancy services and feasibility studies.

The ITEC Programme is essentially bilateral in nature. However, ITEC resources have also been used for cooperation programmes conceived in regional and inter-regional context such as SCAAP (Special Commonwealth Assistance for Africa Programme), TCS (Technical Cooperation Scheme of Colombo Plan), Economic Commission for Africa, Industrial Development Unit of Commonwealth Secretariat, UNIDO, Group of 77 and G-15. In more recent years, its activities have also been associated with regional and multilateral organizations and cooperation groupings like Association of South East Asian Nations (ASEAN), Bay of Bengal Initiative for Multi-Sectoral Technical and Economic Cooperation (BIMSTEC), Mekong-Ganga Cooperation (MGC), African Union (AU), Afro-Asian Rural Development Organization (AARDO), Pan African Parliament, Caribbean Community (CARICOM), World Trade Organization (WTO) and Indian Ocean Rim – Association for Regional Cooperation (IOR–ARC) and India-Africa Forum Summit.

The utility and relevance of ITEC programme has been reflected in the increasing number of participants. In 2014-15, over 10000 scholarship slots have been offered under the ITEC/SCAAP/TCS of Colombo Plan programmes. There are more than 47 trainings institutions in India which run training courses in diverse subjects ranging from IT, public administration to election management, SME, entrepreneurship, rural development, parliamentary affairs, renewable energy to name a few. More than 280 courses have been offered this year. Similarly, training programmes on security and strategic studies, defence management, marine and aeronautical engineering, logistics and management, marine hydrography, counter insurgency, etc., are organized for defence personnel in prestigious institutions like National Defence College, Defence Services Staff College, covering all the three wings of the defence services – Army, Navy and Air Force. The facility is also extended and availed by
some developed countries on self financing basis. ITEC courses equip the participants with not just professional skills but also prepare them for an increasingly globalised world.

Apart from regular courses offered under the ITEC, special courses and training programmes are also conducted/scheduled at the specific request of partner countries. In recent years, special courses have expanded to new areas such as election management (at the International Institute of Democracy and Election Management (IIDEM), New Delhi), government performance management (with Cabinet Secretariat), mid-career training of civil servants (at National Institute of Administrative Research/National Centre for Good Governance), Parliamentary Studies (Bureau of Parliamentary Studies), urban infrastructure management (Human Settlement Management Institute), fragrance and flavour studies (Fragrance and Flavour Development Centre), WTO related topics (Centre for WTO Studies, Indian Institute of Foreign Trade), etc. Also, some innovative courses are offered under ITEC, including one on solar technology for semi-literate and illiterate grand mothers from the Least Developed Countries at Barefoot College, Tilonia.

The ITEC programme has several components. Apart from organizing training courses in India, it also covers deputation of Indian experts abroad, aid for disaster relief, gifting of equipment, study tours and feasibility studies/consultancy services. ITEC is a demand driven programme, therefore, assistance offered under ITEC is usually in response to requests received from friendly countries and the commitments made by India’s political leadership.

For deputation of Indian experts under ITEC, the process begins upon receipt of request from the partner country, indicating its specific requirements and confirming the responsibilities/obligations of the two sides. In recent years, Indian experts have been deputed in areas such as information technology, auditing, legal affairs, agriculture, ayurveda, statistics and demography, public administration and textiles. The services of defence experts have been also availed by several countries.

India assists ITEC partner countries in establishing useful infrastructure facilities with technology and skills appropriate to their resources and needs. A number of bilateral projects are undertaken, notably in the fields of archaeological conservation, Information Technology, (IT) and Small and Medium Enterprises (SMEs). Feasibility studies and consultancy services, at the request of ITEC partner countries, are also carried out under the Programme. Results of these studies are handed over to the Governments concerned to use in a manner deemed appropriate by them.

For study tours in India, specific areas of interest are identified in consultation with the Indian Mission concerned and one-two week programme is arranged during which the delegates are taken to important institutions, training centres, and places of interest in different parts of India.

The Government of India provides gifts/donations of equipment to ITEC partner countries to assist in their developmental efforts. These are usually in response to requests of these friendly countries and the commitments made by India. Apart from that, India supplies humanitarian aid like food grains, medicines and similar other items to countries struck by natural disasters. Cash assistance is also provided.
ITEC has created a large network of alumni across the continents who have become ITEC torch-bearers in their respective countries and in the process, developed a powerful cultural bridge between India and the country concerned. ITEC alumni have carved a niche for themselves, with many of them becoming ministers, senior diplomats, academics, government officials and leading entrepreneurs. As a result of different activities under ITEC, there is now a visible and growing awareness among other countries about the competence of India as a provider of technical know-how and expertise. Over the years, these programmes have generated immense goodwill for the country.

2014 is the 50th year of launching of the ITEC Training Programme and celebrations are underway to commemorate the event. September 15 is celebrated as ‘ITEC Day’ by all Indian Missions in ITEC partner countries. Missions invite the ITEC alumni and other high dignitaries of that country dealing with the ITEC programme to celebrate the day. The alumni share their experiences about the training programme as well as their stay in India, which also serves as a meeting point for ITEC participants in building alumni networks and providing feedback. In many countries, ITEC alumni have formed ITEC friendship societies. ITEC alumni are also interacting through social networking site Face Book (www.facebook.com/ITEC network).

ITEC is the flagship programme of the Indian Government’s capacity building effort, not only because of its magnitude and wide geographical coverage but also for innovative forms of technical cooperation. DPA-II Division of the Development Partnership Administration (DPA) in the Ministry of External Affairs is the nodal division for handling all capacity building programmes. The ITEC programme is a visible symbol of India’s role and contribution to South-South cooperation. India remains a staunch proponent and practitioner of South-South Cooperation which constitutes a fundamental pillar of India’s foreign policy and diplomacy.
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Afghanistan</td>
<td>48</td>
<td>Eritrea</td>
<td>96</td>
<td>Oman</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Albania</td>
<td>49</td>
<td>Estonia</td>
<td>97</td>
<td>Palau</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Algeria</td>
<td>50</td>
<td>Ethiopia</td>
<td>98</td>
<td>Palestine</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Angola</td>
<td>51</td>
<td>Fiji</td>
<td>99</td>
<td>Panama</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Anguilla</td>
<td>52</td>
<td>Gabon</td>
<td>100</td>
<td>Papua New Guinea</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Antigua and Barbuda</td>
<td>53</td>
<td>Georgia</td>
<td>101</td>
<td>Paraguay</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Argentina</td>
<td>54</td>
<td>Grenada</td>
<td>102</td>
<td>Peru</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Armenia</td>
<td>55</td>
<td>Guatemala</td>
<td>103</td>
<td>Philippines</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Azerbaijan</td>
<td>56</td>
<td>Guinea</td>
<td>104</td>
<td>Poland</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Bahamas</td>
<td>57</td>
<td>Guinea Bissau</td>
<td>105</td>
<td>Qatar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Bahrain</td>
<td>58</td>
<td>Guyana</td>
<td>106</td>
<td>Republic of Sao Tome</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Bangladesh</td>
<td>59</td>
<td>Haiti</td>
<td>107</td>
<td>Romania</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Barbados</td>
<td>60</td>
<td>Honduras</td>
<td>108</td>
<td>Russia</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Belarus</td>
<td>61</td>
<td>Hungary</td>
<td>109</td>
<td>Rwanda</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Belize</td>
<td>62</td>
<td>Indonesia</td>
<td>110</td>
<td>Samoa</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Benin</td>
<td>63</td>
<td>Iran</td>
<td>111</td>
<td>Senegal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Bhutan</td>
<td>64</td>
<td>Iraq</td>
<td>112</td>
<td>Serbia</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Bolivia</td>
<td>65</td>
<td>Jamaica</td>
<td>113</td>
<td>Singapore</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>Bosnia - Herzegovina</td>
<td>66</td>
<td>Jordan</td>
<td>114</td>
<td>Slovak Republic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Brazil</td>
<td>67</td>
<td>Kazakhstan</td>
<td>115</td>
<td>Solomon Island</td>
<td></td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Brunei Darussalam</td>
<td>68</td>
<td>Kiribati</td>
<td>116</td>
<td>Somalia</td>
<td></td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>Bulgaria</td>
<td>69</td>
<td>Korea(DPRK)</td>
<td>117</td>
<td>Sri Lanka</td>
<td></td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Burkina Faso</td>
<td>70</td>
<td>Kyrgyzstan</td>
<td>118</td>
<td>St. Kitts &amp; Nevis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Burundi</td>
<td>71</td>
<td>Laos</td>
<td>119</td>
<td>St. Lucia</td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Cambodia</td>
<td>72</td>
<td>Latvia</td>
<td>120</td>
<td>St. Vincent &amp; Grenadines</td>
<td></td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>Cape Verde Island</td>
<td>73</td>
<td>Lebanon</td>
<td>121</td>
<td>Sudan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Cayman Island</td>
<td>74</td>
<td>Liberia</td>
<td>122</td>
<td>South Sudan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>Central African Republic</td>
<td>75</td>
<td>Libya</td>
<td>123</td>
<td>Suriname</td>
<td></td>
<td></td>
</tr>
<tr>
<td>29</td>
<td>Chad</td>
<td>76</td>
<td>Lithuania</td>
<td>124</td>
<td>Syria</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>Chile</td>
<td>77</td>
<td>Macedonia</td>
<td>125</td>
<td>Tajikistan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Colombia</td>
<td>78</td>
<td>Madagascar</td>
<td>126</td>
<td>Thailand</td>
<td></td>
<td></td>
</tr>
<tr>
<td>32</td>
<td>Commonwealth of Dominica</td>
<td>79</td>
<td>Malaysia</td>
<td>127</td>
<td>Timor Leste</td>
<td></td>
<td></td>
</tr>
<tr>
<td>33</td>
<td>Comoros</td>
<td>80</td>
<td>Maldives</td>
<td>128</td>
<td>Togo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>34</td>
<td>Congo (Republic of)</td>
<td>81</td>
<td>Mali</td>
<td>129</td>
<td>Tonga</td>
<td></td>
<td></td>
</tr>
<tr>
<td>35</td>
<td>Cooks Island</td>
<td>82</td>
<td>Marshall Islands</td>
<td>130</td>
<td>Trinidad &amp; Tabago</td>
<td></td>
<td></td>
</tr>
<tr>
<td>36</td>
<td>Costa Rica</td>
<td>83</td>
<td>Mauritania</td>
<td>131</td>
<td>Tunisia</td>
<td></td>
<td></td>
</tr>
<tr>
<td>37</td>
<td>Cote D' Ivoire</td>
<td>84</td>
<td>Mexico</td>
<td>132</td>
<td>Turkey</td>
<td></td>
<td></td>
</tr>
<tr>
<td>38</td>
<td>Croatia</td>
<td>85</td>
<td>Micronesia</td>
<td>133</td>
<td>Turkmenistan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>39</td>
<td>Cuba</td>
<td>86</td>
<td>Moldova</td>
<td>134</td>
<td>Turks &amp; Caicos Island</td>
<td></td>
<td></td>
</tr>
<tr>
<td>40</td>
<td>Czech Republic</td>
<td>87</td>
<td>Mongolia</td>
<td>135</td>
<td>Tuvalu</td>
<td></td>
<td></td>
</tr>
<tr>
<td>41</td>
<td>Democratic Republic of Congo</td>
<td>88</td>
<td>Montenegro</td>
<td>136</td>
<td>Ukraine</td>
<td></td>
<td></td>
</tr>
<tr>
<td>42</td>
<td>Djibouti</td>
<td>89</td>
<td>Montserrat</td>
<td>137</td>
<td>Uruguay</td>
<td></td>
<td></td>
</tr>
<tr>
<td>43</td>
<td>Dominican Republic</td>
<td>90</td>
<td>Morocco</td>
<td>138</td>
<td>Uzbekistan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>44</td>
<td>Ecuador</td>
<td>91</td>
<td>Myanmar</td>
<td>139</td>
<td>Vanuatu</td>
<td></td>
<td></td>
</tr>
<tr>
<td>45</td>
<td>Egypt</td>
<td>92</td>
<td>Nauru</td>
<td>140</td>
<td>Venezuela</td>
<td></td>
<td></td>
</tr>
<tr>
<td>46</td>
<td>El Salvador</td>
<td>93</td>
<td>Nepal</td>
<td>141</td>
<td>Vietnam</td>
<td></td>
<td></td>
</tr>
<tr>
<td>47</td>
<td>Equatorial Guinea</td>
<td>94</td>
<td>Nicaragua</td>
<td>142</td>
<td>Yemen</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SCAAP Countries</td>
<td>TCS of Colombo Plan Partner Countries</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------------------</td>
<td>-----------------------------------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Botswana</td>
<td>1 Afghanistan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Cameroon</td>
<td>2 Bangladesh</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Gambia</td>
<td>3 Bhutan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Ghana</td>
<td>4 Fiji</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Kenya</td>
<td>5 Indonesia</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 Lesotho</td>
<td>6 Iran</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Malawi</td>
<td>7 Korea(RoK)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 Mauritius</td>
<td>8 Laos</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9 Mozambique</td>
<td>9 Malaysia</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Namibia</td>
<td>10 Maldives</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11 Nigeria</td>
<td>11 Mongolia</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 Seychelles</td>
<td>13 Myanmar</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 Sierra Leone</td>
<td>13 Nepal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 South Africa</td>
<td>14 Papua New Guinea</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 Swaziland</td>
<td>15 Phillipines</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16 Tanzania</td>
<td>16 Sri Lanka</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17 Uganda</td>
<td>17 Thailand</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 Zambia</td>
<td>18 Vietnam</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19 Zimbabwe</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Incredible India

India is the land of magic and mystery, of dazzling beauty and exotic charms - where the centuries co-exist and the modern blends seamlessly into the ancient - where hospitality is a tradition, and development a passion. An ancient civilization, as old as history, India is a glittering mosaic of people of different faiths and cultures, of varying climatic zones, of greenery and desert, river and mountain, wealth and happiness, modernity and tradition. This is India, a place like none else on this planet – Incredible India!

Known to its people as Bharat, this ancient land fascinates the visitor with its size, culture and diversity, its colours, scents, styles, customs, languages, architecture and geography. India satisfies every taste and desire - from sun and sand to mountains and snow, from ancient monuments to adventure holidays, from gentle traditions and customs to rugged landscapes and daunting rivers and valleys.

Located in the south of Asia, India is bordered by the Arabian Sea to its west and the Bay of Bengal to the east. India’s sheer size means the country has a varied climate and terrain, stretching from the Himalayas in the north, to deserts in the west, plains in the central region, and plateaus in the south, about 7,500 km long coastal line and rain-fed tropical forests. There are distinct seasons in India but the intensity of seasonal variations in the weather differs from region to region.

The subcontinent has eight climatic zones. Although monsoon rains are common to all areas, the wet season occurs at different times across the country. In general, the mountainous regions to the north have the most distinctive seasons, while the plains to the south are dry and hot, and the coastal regions enjoy a relatively moderate climate year round. Summer lasts from April to the middle of June, when temperatures rise to over 40 degrees centigrade in many parts of northern and central India. December, January and February are the coldest months, when temperatures drop to near zero in northern India, the south rarely experiences temperatures below 10 degrees centigrade.

With 1,500 dialects and 22 official languages, all the world’s major religions including Hinduism, Islam, Christianity, Jainism, Buddhism, Sikhism, Zoroastrianism and Judaism, various styles of art, architecture, literature, music and dance, cuisine and several lifestyles from the urban and rural to the tribal, Indian culture is a rich confluence of various diversities. India’s music spans various traditions, from regional folk songs and music to tribal music, from classical and semi-classical traditions to popular and film music. Indian dance has an unbroken tradition of over 5,000 years, with themes drawn from mythology, legend and classical literature. The diversity of Indian dance forms spans folk and tribal dances with their regional variations, and classical dances, based on ancient texts with rigid rules. Some of the major classical dance traditions are Bharata Natyam, Kathak, Odissi, Manipuri, Kuchipudi, Mohiniyattam and Kathakali. Indian literature dates to the oral tradition of the Vedas several thousand years ago, and the great epics are still an integral part of daily life. The oral tradition continues through folk songs and dramas. The tradition of dance-drama in India has ancient historical roots, and is kept alive by a vibrant tradition of folk theatre. Indian art continues its vibrant classical and folk traditions from painting to sculpture to handicrafts.
And then there is Indian cinema – the largest film industry in the world. Cinema came to India in 1896, the first Indian film was made in 1912, and the first talkie in 1931. Today, India makes more than one thousand films annually, in centers like Mumbai, Kolkata and Chennai.

The renowned Taj Mahal in Agra, one of the ‘Wonders of the World’, has become a symbol of eternal love and is an imperative for the first-time visitor to India. The 17th century monument is a magnificent yet intricately delicate composition in marble, its beauty captivates and enthrals immediately. The impressive Agra Fort and nearby Fatehpur Sikri add to the attractions of Agra.

The Himalayas in the north are endowed with some of the most beautiful hill stations in the world. Escapes for the British rulers from the summer heat, these little towns, such as Nainital, Mussourie, Dalhousie, and Darjeeling, still retain some of that old-world charm. The pretty valleys of Kullu and gushing mountain rivers provide rare opportunities for trekking, white-water rafting, skiing, or adventure sports amid splendidous mountain vistas. For the historically-inclined, ancient temples and monasteries are to be found along traditional trade routes to Central Asia.

Rajasthan, the desert State in the west, with its rich heritage of majestic forts, imposing palaces and historic temples, is an immensely popular tourist destination. Its colourful people and crafts enrich the arid desert landscape. Camel rides and camping in the dunes offer a romantic escapade. Jaipur better known as ‘Pink City’ of India and also the capital of Rajasthan, is famous for its forts and palaces. One can visit Amber Fort, Jaigarh Fort, City Palace and Hawa Mahal in Jaipur reflecting India’s rich cultural heritage.

Goa, situated along the Arabian Sea, is a prominent beach resort and offers a perfect fusion of East and West. The erstwhile Portuguese colony still reflects the unique cuisine and beautiful cathedrals of its earlier masters, while the laid-back atmosphere on the beaches provides the ultimate relaxation.

South India offers beautiful beaches, palaces, traditional temples, and places of pilgrimage. Kerala on the Arabian Sea has become a centre for traditional medicine, massage, and relaxing spas, while a few days aboard a houseboat on its serene backwaters offer an ideal calming experience. The States of West Bengal, Assam and Sikkim in the east are endowed with beautiful hill stations, tea gardens, and wildlife sanctuaries. Many of these States have base points for treks to Mount Everest and Kanchenjunga. Buddhism was a major religion in India in ancient days and a tour of important Buddhist sites have become a highlight for travellers interested in Buddhism. The famous cities include Bodhgaya in Bihar where the Buddha attained enlightenment, Sarnath where he delivered his first sermon, Sanchi in Madhya Pradesh, the site of a historical stupa, and Kushinagar where he attained nirvana, besides other centres of learning and memorials.

India’s diverse culture and traditions have resulted in making each part of the country a unique shopper’s paradise. Different regions of India specialize in different kinds of items. Each item is unique to the place where it is made and in many cases enjoys a strong historical bonding. Indian textiles have been a much sought-after item from ancient days and a variety of rich fabrics are available all over the country. Lucknow in Uttar Pradesh is famous for chikan
work and Banaras for banarsi sarees, Kashmir for embroidery in woollens, Gujarat for cotton fabrics, and South India for silk and chiffons. Ready-made clothes in these fabrics are also widely available.

To visit this land of eternal enchanting beauty, all one needs is a valid passport and visa. A special license is required to photograph protected monuments using a flash and tripod. There are some conditions for bringing in certain personal goods such as film, video cameras, liquor, tobacco and weapons, while all high value articles and professional materials must be declared on arrival and re-exported on departure. All of India is on the same time, GMT + 5 hours 30 minutes, throughout the year. Voltage is 220 AC 50 cycles and international telephone and postal connections are available everywhere.
List of ITEC

Accounts, Audit, Banking and Finance Courses
01. Institute of Government Accounts and Finance - New Delhi 25
02. International Center for Information and System Audit – Noida 26
03. National Institute of Bank Management – Pune 27

IT, Telecommunication and English Courses
04. Aptech Limited - New Delhi 31
05. Centre For Development of Advanced Computing – Mohali 33
06. Centre For Development of Advanced Computing – Noida 36
07. Centre For Excellence in Telecom Technology and Management – Mumbai 38
08. CMC Ltd. - New Delhi 40
09. English and Foreign Languages University – Hyderabad 43
10. NIIT Ltd - New Delhi 45
11. UTL Technologies Ltd. – Bangaluru 47

Management Courses
12. Administrative Staff College of India – Hyderabad 51
15. Indian Institute of Management – Ahmedabad 56

SME/Rural Development Courses
16. Entrepreneurship Development Institute of India – Ahmedabad 59
18. National Institute for Micro Small and Medium Enterprises – Hyderabad 64

Specialized Courses
20. Bureau of Parliamentary Studies and Training - New Delhi 71
21. Human Settlement Management Institute - New Delhi 72
22. Indian Institute of Mass Communication - New Delhi 73
23. Indian Institute of Foreign Trade, New Delhi 74
24. International Statistical Education Centre – Kolkata 76
27. National Institute of Technical Teachers Training and Research – Chennai 81
28. National University of Educational Planning and Administration - New Delhi 83
29. Rafi Ahmed Kidwai National Postal Academy, Ghaziabad 85
30. Research and Information System for Developing Countries - New Delhi 87
31. V.V. Giri National Labour Institute – Noida 88

Technical Courses
32. Central Fertilizer Quality Control and Training Institute – Faridabad 93
33. Central Institute of Rural Electrification – Hyderabad 94
34. Central Institute of Tool Design – Hyderabad 96
35. Central Scientific Instruments Organization - New Delhi 98
36. Fluid Control Research Institute – Kerala 100
37. Geological Survey of India- Training Institute, Hyderabad 102
38. Indian Institute of Production Management – Kansbahal, Orissa 103
40. Indian Institute of Technology – Roorkee, Department of Hydrology 106
41. Indian Institute of Technology – Roorkee, Department of Water Resources Development and Management 107
42. National Institute of Pharmaceutical Education and Research – SAS Nagar, Punjab 109
43. South India Textile Research Association – Coimbatore 110

Environment and Renewable Energy Courses
44. Alternate Hydro Energy Centre, Indian Institute of Technology, Roorkee 113
45. National Institute of Wind Energy – Chennai 115
46. National Institute of Solar Energy – Gurgaon 116
47. The Energy and Resources Institute – New Delhi 117
Accounts, Audit, Banking and Finance Courses
**01. Institute of Government Accounts and Finance**

[Address and Contact Information]

**Head of the Institute**  
Ms. Bharati Das  
Tel. : +91-11-26184031  
Fax : +91-11-26105378  
E-mail : dir_ingaf@nic.in

**ITEC Course Coordinator**  
Mr. N. Satish Kumar  
Tel : +91-11-26717233, 26105713, 26166254,  
Extn : 222  
Fax : +91-11-26105378, 26102257  
E-Mail : nsatishiyer@yahoo.com  
Mobile : +91-9716956815

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Government Accounts and Financial Management</td>
<td>3</td>
<td>09.02.2015</td>
<td>27.02.2015</td>
<td>30</td>
</tr>
<tr>
<td>3.</td>
<td>Public Expenditure Management</td>
<td>3</td>
<td>09.03.2015</td>
<td>27.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1, 2 and 3:** Graduate, serving Government officer/official. Employed in Ministry of Finance/related Ministries of respective countries. Dealing with Accounts, Finance, Budgeting and related activities. Middle/Senior Level (however exceptions can be made for participants). Should have working knowledge of English.
02. International Centre for Information Systems and Audit

A-52, Sector 62, Institutional Area, Phase II, Noida 201307(UP), Noida

+91-120-2400050/51 & 52
+91-120-2401430, 2400041
admin@icisacag.com
www.icisa.cag.gov.in

24 hrs Emergency/After Office/Holidays Contact Nos.
Mr. Rajesh Shenoy
Tel.  : +91-120-2400050
Mobile: +91-9400370478

Head of the Institute
Mr. Roy Mathrani
Director General
Tel   : +91-120-2400046
Fax   : +91-120-2401430
E-mail: mathraniRS@cag.gov.in
        roymathrani@icisacag.com
Mobile: +91-9958433677

ITEC Course Coordinator:
Mr. Anindya Dasgupta
Director
Tel.  : +91-120-2400057
Fax   : +91-120-2400041
E-mail: dasguptaA@cag.gov.in
        anindyada@gmail.com
Mobile: +91-9968695577

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Auditing in IT Environment</td>
<td>4</td>
<td>04.08.2014</td>
<td>29.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Audit of Public Sector Enterprises</td>
<td>4</td>
<td>15.09.2014</td>
<td>10.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Performance Audit</td>
<td>4</td>
<td>20.10.2014</td>
<td>14.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Audit of Social Sector Schemes</td>
<td>4</td>
<td>12.01.2015</td>
<td>06.02.2015</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Environment Audit</td>
<td>4</td>
<td>16.02.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1-6: Middle to Senior level Audit managers from Supreme Audit Institutions and other government departments, should have at least 5 years experience in respective Supreme Audit Institution and should have dealt with audits in the area for which they are being nominated.
03. National Institute of Bank Management

NIBM Post Office, Khurd, Pune 411048

+91-20-26716000

+91-20-26834478

director@nibmindia.org

Website:http://www.nibmindia.org

24 hrs Emergency/After Office/ Holidays Contact Nos.

Prof. Kalyan Swarup
Tel : +91-20-26716000
Mobile : +91-9923463300

Mrs. Rosamma Peter
Programme Officer-II :
Tel. : +91-20-26804866
Mobile : +91-9422006967

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Seats (Max.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>International Programme in Banking and Finance (Focus: Risk Management)</td>
<td>2</td>
<td>14.07.2014</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>26.07.2014</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>International Programme in Asset Liability Management in Banks and Financial Institutions</td>
<td>2</td>
<td>06.10.2014</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>18.10.2014</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>International Programme in Banking and Finance (Focus: Risk Management)</td>
<td>2</td>
<td>02.03.2015</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>14.03.2015</td>
<td></td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1-3: Graduate with 5 years experience in Banking/Finance Ministry/Corporate.
04. Aptech Limited

D-52, 2nd & 3rd Floor, South Extension Part I, New Delhi– 110049

+91-11-24658005

kartikd@aptech.ac.in/
hanitv@aptech.ac.in

www.aptech-worldwide.com

Head of the Institute:
Ms. Sonia Narula
Vice President
Telefax : +91-11-24622761
E-mail : sonian@aptech.ac.in

ITEC Course Coordinator:
Mr. Kartik Dabral/Mr. Hanit Vairagi
Project Coordinator
Telefax : +91-11-24658005
E-mail : kartikd@aptech.ac.in/
hanitv@aptech.ac.in
Mobile : Kartik:+91-9958644460
Hanit :+91-9873676676

24 hrs Emergency/After Office/
Holidays Contact Nos.
Mr. Kartik Dabral/Mr. Hanit Vairagi
Mobile : Kartik +91-9958644460
Hanit +91-9873676676

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Certificate of Proficiency in English and IT Skills</td>
<td>10</td>
<td>12.06.2014</td>
<td>20.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Certificate of Proficiency in English and IT Skills</td>
<td>10</td>
<td>22.08.2014</td>
<td>30.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Certificate of Proficiency in Graphic Designing and English Communication</td>
<td>14</td>
<td>22.08.2014</td>
<td>27.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Certificate of Proficiency in English and Business Communication</td>
<td>10</td>
<td>19.09.2014</td>
<td>27.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Certificate of Proficiency in Graphic and Web Designing</td>
<td>12</td>
<td>16.10.2014</td>
<td>07.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>7</td>
<td>Certificate of Proficiency in English Communication and Web Designing</td>
<td>14</td>
<td>16.10.2014</td>
<td>21.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Certificate</td>
<td>Duration (Days)</td>
<td>Start Date</td>
<td>End Date</td>
<td>Fee</td>
</tr>
<tr>
<td>--------</td>
<td>----------------------------------------------------</td>
<td>-----------------</td>
<td>------------</td>
<td>----------</td>
<td>-----</td>
</tr>
<tr>
<td>8</td>
<td>Certificate of Proficiency in Graphic and Web Designing</td>
<td>12</td>
<td>07.01.2015</td>
<td>31.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>9</td>
<td>Certificate of Proficiency in English and Business Communication</td>
<td>10</td>
<td>14.01.2015</td>
<td>24.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>10</td>
<td>Certificate of Proficiency in English and IT Skills</td>
<td>10</td>
<td>14.01.2015</td>
<td>24.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>11</td>
<td>Advanced Certificate in Web Design and Development</td>
<td>14</td>
<td>04.02.2015</td>
<td>12.05.2015</td>
<td>30</td>
</tr>
<tr>
<td>12</td>
<td>Certificate of Proficiency in Graphic Designing and English Communication</td>
<td>14</td>
<td>04.02.2015</td>
<td>12.05.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1,3, 5, 9, 10:** Prior knowledge of Basic English is essential.

**Sl. No. 2, 4, 7, 12:** Prior knowledge of Basic English is essential. A creative bent of mind is essential.

**Sl. No. 6 and 8:** Prior knowledge of computers and a creative bent of mind is essential.

**Sl. No. 11:** Prior knowledge of computers is essential. Inclination towards creativity and knowledge of a programming language will be an advantage.
05. Centre for Development of Advanced Computing (Mohali)

A-34, Industrial Area, Phase – VIII, Mohali, Punjab (India), 160059

+91–172–2237052-57

+91–172–2237050

itec@cdac.in

www.cdacmohali.in

Head of the Institute
Mr. D. K. Jain
Director
Tel : +91–172–2237050
     : +91–172–5090911
Fax : +91–172–2237050-51
E-mail : dkjain@cdac.in

ITEC Course Coordinator:
Mr. Ajay Mudgil
Sr. Engineer
Fax : +91–17–22237050
Mobile : +91–9417161072
E-mail : itec@cdac.in

24 hours Emergency/After Office/ Holidays Contact Nos.
Mr. Pradeep Mishra
Tel. : +91–17–25090910,
Mobile : +91–9888413388
E-mail : pmishra2k@gmail.com

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Course in 3D Animation</td>
<td>8</td>
<td>14.07.2014</td>
<td>05.09.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Training Program on Information and Network Security</td>
<td>8</td>
<td>14.07.2014</td>
<td>05.09.2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Course on Special effects and video postproduction techniques</td>
<td>8</td>
<td>08.09.2014</td>
<td>31.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Diploma in LINUX for Network Applications</td>
<td>8</td>
<td>08.09.2014</td>
<td>31.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Advanced Course on Healthcare Technologies (Bio-Medical Equipment and Medical Informatics)</td>
<td>8</td>
<td>08.09.2014</td>
<td>31.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Advanced Course in Computer Networks Engineering and Management</td>
<td>12</td>
<td>03.11.2014</td>
<td>23.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Course Description</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>Duration</td>
</tr>
<tr>
<td>--------</td>
<td>-----------------------------------------------------------------------------------</td>
<td>----------</td>
<td>-------------</td>
<td>------------</td>
<td>----------</td>
</tr>
<tr>
<td>7</td>
<td>Advanced Course in Multimedia and Web Design Technology</td>
<td>12</td>
<td>03.11.2014</td>
<td>23.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>8</td>
<td>Advanced course in Telemedicine and Medical Informatics</td>
<td>04</td>
<td>03.11.2014</td>
<td>28.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>9</td>
<td>Advanced course in management on operation, repair and maintenance of cardiac, imaging and nuclear medicine equipment</td>
<td>08</td>
<td>01.12.2014</td>
<td>23.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>10</td>
<td>Advanced course in health care technology management and clinical engineering</td>
<td>04</td>
<td>26.01.2015</td>
<td>20.02.2015</td>
<td>30</td>
</tr>
<tr>
<td>11</td>
<td>Advanced course in Telemedicine and Medical Informatics</td>
<td>04</td>
<td>23.02.2015</td>
<td>20.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>12</td>
<td>Training Program on Network Integration and Support</td>
<td>12</td>
<td>23.03.2015</td>
<td>12.06.2015</td>
<td>30</td>
</tr>
<tr>
<td>13</td>
<td>Advanced Course in Multimedia and Web Design Technology</td>
<td>12</td>
<td>23.03.2015</td>
<td>12.06.2015</td>
<td>30</td>
</tr>
<tr>
<td>14</td>
<td>Advanced Diploma in CADD Engineering</td>
<td>12</td>
<td>23.03.2015</td>
<td>12.06.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1 and 6:** Twelve years of Schooling or Graduation with working knowledge of computers.

**Sl. No. 2:** Graduation with knowledge of Windows Operating System preferably familiarity with its administration. Understanding of Networking, OSI Model and Concepts of protocols.

**Sl. No. 3, 7 and 13:** Twelve years of Schooling or Graduates with working knowledge of computers, Working Professional with knowledge of computers.

**Sl. No. 4 and 12:** Graduates with working knowledge of computers, Two years Technical Course in Electronics/Telecommunication/Computers.

**Sl. No. 5:** Professionals (Electronics/Electrical/Instrumentation Engineer) or equivalent with interest in Medical Equipment; Health Care Professionals engaged in Bio Medical Equipment Maintenance at hospitals and health centres; Diploma holders in Electronics/Electrical/Instrumentation or equivalent aspiring to become healthcare professionals; Junior or Middle level officers having the prior basic knowledge of Electronics.

**Sl. No. 6:** Graduate in Science (Electronics/Computer Science/Telecommunications/ or equivalent) with some experience/Graduate of Industrial Training Institute in any of the
areas mentioned in the Course contents/Two years technical course in Electronics/Electrical/Telecommunication after 12 years of schooling

**Sl. No. 8 and 11:** Hospital Administrators/Paramedical Staff/Pharmacists/Graduate in Medical science with some working knowledge of computers and Health-care Technologists. Preferably from Government/Public Health Care Institutions/Universities or other Academic Institutions/Health and Telecom Ministries.

**Sl. No. 9:** Professionals (Electronics/Electrical/Instrumentation engineer) or Diploma holders in electronics/Electrical/Instrumentation or equivalent aspiring to become health care professionals/Hospital Administrators/Paramedical Staff/Doctors. Preferably from Government/Public Health Care Institutions/Universities or other Academic Institutions/Health Ministries.

**Sl. No. 10:** Professionals (Electronics/Electrical/Instrumentation/Bio-Medical engineer) or Diploma holders in Electronics/Electrical/Instrumentation or equivalent aspiring to become health care professionals/Hospital Administrators/Paramedical Staff. Preferably from Government/Public Health Care Institutions/Universities or other Academic Institutions/Health Ministries.

**Sl. No. 14:** Degree/Diploma in Civil Mechanical, Architecture, working professionals in designing.
06. Centre for Development of Advanced Computing (Noida)

Dr. B. K. Murthy  
Executive Director  
Tel. : +91–120–3063300  
Fax : +91–120–3063317/3063374  
E-mail : bkm@cdac.in

ITEC Course Coordinator:  
Mr. V. K. Sharma  
Associate Director  
Tel. : +91–120–3063303  
Fax : +91–120–3063374  
E-mail : vksharma@cdac.in  
Mobile : +91–9811900715

24 hours Emergency/After Office/  
Holidays Contact Nos.  
Mr. V. K. Sharma, Associate Director  
Mr. Navneet Jain, Principal Technical Officer  
Tel. : +91–120–3063303,3063396  
Mobile : +91–9811900715/9811900728

Head of the Institute

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in Weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Specialized Programme on Governance Application Development</td>
<td>12</td>
<td>28.07.2014</td>
<td>17.10.2014</td>
<td>30</td>
</tr>
</tbody>
</table>
5. Specialized Programme on Internet Working Design and LAN WAN Administration  
   12  05.01.2015  27.03.2015  30

   12  16.02.2015  08.05.2015  30

7. Specialized Programme on Web Application Development using.net  
   8   30.03.2015  22.05.2015  30

**Eligibility Criteria**

**Sl. No. 1, 2, 4, 5 and 6:** 2 years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

**Sl. No. 3:** Two years Technical course or Graduation with knowledge of - Windows Operating System preferably familiarity with its administration though not essential; understanding of Networking Concepts.

**Sl. No. 7:** Graduation in Information Technology
07. Centre for Excellence in Telecom Technology and Management

Technology Street, Hiranandani Gardens, Powai, Mumbai - 400076

During Officer hours: +91-22-25714777
After Officer Hours: +9122-27715758

+91-22-25707059/25714644
smitcettm@mtnl.net.in
http://cettm.mtnl.in/infra

24 hrs Emergency/After Office/ Holidays Contact Nos.
Mr. K. G. Prithviraj SM (IT), CETTM
Tel. : +91-22-27715758
Mobile : +9969005758

Head of the Institute
Mr. S. P. Rai
Principal General Manager
Tel. : +91-22-24304646
Fax : +91-22-24371441
E-mail : pgmdmbi@mtnl.net.in

Head of the Department
Mr. Shashank Malviya
General Manager (TRG-1) (Switching, Transmission, Wireless, IT & Management)
Tel. : +91-22-25708010
Fax : +91-22-25707060
E-mail : gmtrg1@mtnl.net.in

ITEC Coordinator
Mr. K. G. Prithviraj
SM (IT), CETTM
Tel. : +91-22-25714777
+91-22-25707098
Fax : +91-22-25714644
E-mail : smitcettm@mtnl.net.in

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in Weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Database Management and Web programming</td>
<td>8</td>
<td>14.07.2014 - 05.09.2014</td>
<td>24</td>
</tr>
<tr>
<td>3</td>
<td>Mobile Technologies and Services</td>
<td>8</td>
<td>25.08.2014 - 17.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Telecom Management</td>
<td>8</td>
<td>08.09.2014 - 31.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Data Communication and IP Technologies</td>
<td>8</td>
<td>06.10.2014 - 28.11.2014</td>
<td>24</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Course Title</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------------------------------------------------------</td>
<td>----------</td>
<td>------------</td>
<td>-----------</td>
</tr>
<tr>
<td>9</td>
<td>Intelligent Network, Value Added Services and Modern Switching technologies</td>
<td>8</td>
<td>12.01.2015</td>
<td>06.03.2015</td>
</tr>
<tr>
<td>10</td>
<td>Internet Protocol version-6 (IPv6)_Implementation Strategy in Telecom Networks</td>
<td>8</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
</tr>
<tr>
<td>11</td>
<td>Mobile Technologies and Services</td>
<td>8</td>
<td>27.01.2015</td>
<td>20.03.2015</td>
</tr>
<tr>
<td>12</td>
<td>Optical Fiber Cable, Systems and Modern Telecom transport Technologies</td>
<td>8</td>
<td>02.02.2015</td>
<td>27.03.2015</td>
</tr>
<tr>
<td>14</td>
<td>Broadband Technologies and Future Trends</td>
<td>8</td>
<td>02.03.2015</td>
<td>24.04.2015</td>
</tr>
<tr>
<td>15</td>
<td>Telecom Management</td>
<td>8</td>
<td>16.03.2015</td>
<td>08.05.2015</td>
</tr>
<tr>
<td>16</td>
<td>Multi Protocol Label Switching (MPLS) Technologies</td>
<td>8</td>
<td>23.03.2015</td>
<td>15.05.2015</td>
</tr>
<tr>
<td>17</td>
<td>Data Communication and IP Technologies</td>
<td>8</td>
<td>30.03.2015</td>
<td>22.05.2015</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 2, 3, 4, 5, 8, 9, 11, 12, 13, 15 and 16:** Degree/Diploma, Minimum 1 year’s working experience in the relevant field.

**Sl. No. 1:** Engineering Degree/Diploma. Minimum 1 year’s working experience in any Database Management System/Web programming.

**Sl. No. 6 and 17:** Engineering Degree/Diploma. Minimum 1 year’s working experience in Data Network.

**Sl. No. 7:** Engineering Degree/Diploma. Minimum 1 year’s working experience in Linux/Unix.

**Sl. No. 10:** Degree/Diploma. Minimum 1 year’s working experience in maintaining Data Networks.

**Sl. No. 14:** Engineering Degree/Diploma. Minimum 1 year’s work experience with Telecom/Internet Service provider.
08. CMC Ltd.

C-11, Community Centre
(Behind Janak Cinema)
Janakpuri, New Delhi-110058

+91-11-25619411, 65515112
+91-11-25624211
+91-9818119202

kumud.sethi@cmcltd.com
www.cmcltd.com

24 hrs Emergency/After Office/ Holidays Contact Nos.
Mr. Kumud Sethi
Tel. : +91-11-25619411, 65515112
Mobile : +91-9818119202

Head of the Institute:
Mr. Kumud Sethi
Sr. Manager
Business Development– E & T (NR)
Tel. : +91-11-65515112, 25619411
Fax : +91-11-25624211
Mobile : +91-9818119202
E-mail : kumud.sethi@cmcltd.com

ITEC Course Coordinator:
Mr. Shimul Paul
Course Coordinator
E-mail : shimul.paul@cmcltd.com
Tel. : +91-11-64731373

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Certificate course in Advanced JAVA Technology with Framework (Including “Web and Android” Application and Exposure to Software Engineering and RDBMS)</td>
<td>12</td>
<td>12.05.2014</td>
<td>01.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet skills)</td>
<td>8</td>
<td>09.06.2014</td>
<td>01.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Certificate Course</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>Duration (Days)</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------</td>
<td>----------</td>
<td>------------</td>
<td>----------</td>
<td>-----------------</td>
</tr>
<tr>
<td>5</td>
<td>Certificate Course in English Fluency and I. T. Skills</td>
<td>12</td>
<td>11.08.2014</td>
<td>31.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet skills)</td>
<td>8</td>
<td>08.09.2014</td>
<td>31.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>7</td>
<td>Certificate course in Linux Administration and RDBMS (Including Exposure to ITIL and Cloud Computing)</td>
<td>8</td>
<td>06.10.2014</td>
<td>28.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>8</td>
<td>Certificate Course in Computer Hardware and Networking (Including A+, N+, CCNA, IT Security and Exposure to ITIL and Cloud Computing)</td>
<td>12</td>
<td>03.11.2014</td>
<td>23.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>10</td>
<td>Certificate Course in English Fluency and I. T. Skills</td>
<td>12</td>
<td>27.01.2015</td>
<td>17.04.2015</td>
<td>30</td>
</tr>
<tr>
<td>11</td>
<td>Certificate Course for Proficiency in Business Communication and Life Skills (including Essential Internet skills)</td>
<td>8</td>
<td>23.02.2015</td>
<td>17.04.2015</td>
<td>30</td>
</tr>
<tr>
<td>12</td>
<td>Certificate course in Linux Administration and RDBMS (Including Exposure to ITIL and Cloud Computing)</td>
<td>8</td>
<td>23.02.2015</td>
<td>17.04.2015</td>
<td>30</td>
</tr>
<tr>
<td>13</td>
<td>Certificate Course in English Fluency and I. T. Skills</td>
<td>12</td>
<td>16.03.2015</td>
<td>05.06.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1 and 9:** Graduates (or equivalent degree) holders who have basic knowledge of computers; preferably with proficiency of any one computer programming language.

**Sl. No. 2, 6 and 11:** Participants who look forward skills to enhance their Business communication and life skills (including essential Internet skills).
Sl. No. 3, 5, 10 and 13: Participants who look forward to ‘read, write and speak’ English fluently, use computers/IT effectively at work and wish to be ready for an international work environment.

Sl. No. 4, 7, 8 and 12 : Graduates in Science/Math’s or equivalent degree and preferably with a basic knowledge of computers.
## Civilian Training Programme 2014-2015

### Head of the Institute:

**Vice-Chancellor**

Prof. Sunaina Singh  
Vice-Chancellor  
Tel.: +91-040-27098141  
Mobile: +91-9000501357  
Fax: +91-40-27070029  
E-mail: vceflu@gmail.com

### ITEC Course Coordinator:

Prof. Surabhi Bharati  
Professor  
Tel.: +91-40-27689445  
Mobile: +91-9676404243  
Fax: +91-40-27096554  
E-mail: chief.itp@gmail.com

### 24hrs Emergency/After Office/Holidays Contact Nos.

Prof. Surabhi Bharati  
Tel.: +91-40-27689458, 27689445  
Mobile: +91-9676404243  
E-mail: chief.itp@gmail.com

### 09. English and Foreign Languages University

- **Address:** Tarnaka, Hyderabad-500007  
- **Contact Numbers:** +91-40-27689400/27096554, +91-40-27098141/27096554

**vceflu@gmail.com**  
**chief.itp@gmail.com**  
**www.efluniversity.ac.in**

### IT studies

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Progress to Proficiency – Basic</td>
<td>12</td>
<td>13.06.2014</td>
<td>04.09.2014</td>
<td>30</td>
</tr>
<tr>
<td>3.</td>
<td>Progress to Proficiency – Advanced</td>
<td>12</td>
<td>13.06.2014</td>
<td>04.09.2014</td>
<td>30</td>
</tr>
<tr>
<td>8.</td>
<td>Progress to Proficiency – Basic</td>
<td>12</td>
<td>06.01.2015</td>
<td>30.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>
Eligibility Criteria

**Sl. No. 1, 4 and 8:** Professionals from any field are eligible to apply, candidates must be able to understand and respond to simple oral statements and questions of an everyday nature. They must be able to write simple sentences in English.

**Sl. No. 2, 5 and 9:** Professionals from any field are eligible to apply, candidates must be able to listen to, read, write and speak English for social purposes with a moderate degree of fluency and accuracy.

**Sl. No. 3, 6 and 10:** Professionals from any field are eligible to apply, candidates must be able to use English fluently and accurately for social purposes and with a fair degree of accuracy in writing for official purposes.

**Sl. No. 7:** School teachers of English, should have a moderate to adequate ability in receptive (Listening and Reading) and productive (Speaking and Writing) skills. At least two years’ of teaching English at primary/secondary level.
### NIIT Ltd

**NIIT House, A-24, Sector 34, Gurgaon, Haryana-122001**

**Head of the Institute:**  
**Mr. Manish Mohan**  
Business Unit Head  
Tel. : +91–124–4917595  
E-mail : manishm@niit.com

**ITEC Course Coordinator:**  
**Mr. Ravi Malhotra**  
Govt. Vertical Head  
Tel.No. : +91–124–4917605  
E-mail : Ravi.Malhotra@niit.com, malhotra@niit.com  
Mobile : +91–9911234563

**24 hours Emergency/After Office/Holidays Contact Nos.**  
**Mr. Neel Mani**  
Tel. : +91–9013623779  
Mobile : +91–9810360448  
E-mail : neelm@niit.com

---

### Sl. No. | Name of the Course | Duration (in weeks) | Period From | To | Seats (Max)
--- | --- | --- | --- | --- | ---
1. | Certificate Course in Database Administration and e-Commerce | 8 | 04.07.2014 | 28.08.2014 | 30
3. | Diploma in Advanced Networking | 12 | 03.09.2014 | 27.11.2014 | 30
4. | Diploma in Communication English, IT and Networking Skills | 12 | 03.09.2014 | 27.11.2014 | 30
5. | Certificate Course in Spoken English and MS-Office Skills | 8 | 01.10.2014 | 25.11.2014 | 30
6. | Diploma in Communication English, IT and Networking Skills | 8 | 01.10.2014 | 25.11.2014 | 30
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Course Title</th>
<th>Batch No.</th>
<th>Duration</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.</td>
<td>Diploma in Advanced Networking</td>
<td>8</td>
<td>01.02.2015-28.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>10.</td>
<td>Certificate Course in Spoken English and MS-Office Skills</td>
<td>8</td>
<td>01.02.2015-28.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1** : Working knowledge of Microsoft® Windows as Operating System. 2/3 years of work experience.

**Sl. No. 2 and 7** : Should be able to read and write in English language and working knowledge of Microsoft® Windows as Operating System. 2-3 years of work experience.

**Sl. No. 3 and 9** : Working knowledge of Microsoft® Windows as Operating System. 3-4 years of work experience.

**Sl. No. 4, 5, 6 and 10** : Should be able to read and write in English language, basic knowledge of computers will be added advantage. Minimum 2-3 years of working experience.

**Sl. No. 8** : Basic understanding with English and familiarity with the English Alphabet. 2-3 years of working experience.
11. UTL Technologies Ltd.

Head of the Institute
Mr. J. Srinivasa Raju
Tel. : +91–8023472171/23472172
Fax : +91–8023572795
E-mail : srinivasraju@utltraining.com
Mobile : +91–9980866166

Manager ITEC Programme
Mr. Vishwas M.
Tel. : +91–8023472171/23472172
Fax : +91–8023572795
E-mail : itec@utltraining.com
Mobile : +91–9902966833

24 hours Emergency/AfterOffice/
Holidays Contact Nos.
Mr. J. Srinivasa Raju
Tel. : +91–8023472171/23472172
Mobile : +91–9980866166

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Courses</th>
<th>Duration (in Weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Certificate Course in Networking (A+, N+, MCSE 2012, CCNA, Exposure to ITIL)</td>
<td>12</td>
<td>30-06-2014 to 20-09-2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Certificate Course in Optical Networking</td>
<td>8</td>
<td>30-06-2014 to 23-08-2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Certificate Course in Advanced Mobile Communication Technologies</td>
<td>10</td>
<td>25-08-2014 to 01-11-2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Certificate Course in Network Security</td>
<td>10</td>
<td>22-09-2014 to 29-11-2014</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Certificate Course in Cisco Enterprise Networking</td>
<td>12</td>
<td>24-09-2014 to 13-12-2014</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Certificate Course in Optical Networking</td>
<td>8</td>
<td>29-10-2014 to 20-12-2014</td>
<td>30</td>
</tr>
<tr>
<td>Sl No.</td>
<td>Course Title</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
</tr>
<tr>
<td>-------</td>
<td>------------------------------------------------------------------------------</td>
<td>----------</td>
<td>------------</td>
<td>-----------</td>
</tr>
<tr>
<td>9</td>
<td>Certificate Course in Advanced Mobile Communication Technologies</td>
<td>10</td>
<td>05-01-2015</td>
<td>14-03-2015</td>
</tr>
<tr>
<td>10</td>
<td>Certificate Course in Linux Administration</td>
<td>8</td>
<td>11-02-2015</td>
<td>04-04-2015</td>
</tr>
<tr>
<td>12</td>
<td>Certificate Course in Wireless Network Administration</td>
<td>10</td>
<td>30-03-2015</td>
<td>06-06-2015</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No., 1, 5, 7, 8, 10:** Graduates/Engineers/Diploma holders with prior knowledge in Computer Networking

**Sl. No. 2, 3, 6, 9 and 12:** Graduates/Engineers/Diploma holders in electronics/electrical/communications/telecom or equivalent with prior telecom knowledge

**Sl. No. 4 and 11:** Graduates/Engineers/Diploma holders with prior Work Experience in Networking.
Management Courses
12. Administrative Staff College of India

Bella Vista, Raj Bhavan Road, Hyderabad - 500082 (A.P.), INDIA

+91–40–6653–3000
+91–40–6653–4356
poffice@asci.org.in
http://www.asci.org.in

24 hrs Emergency/After Office/ Holidays Contact Nos.

Mr. V. V. V. S. Murthy
Tel. : +91–40–66533088, 66533000
Mobile : +91–9989829201

Head of the Institute:
Dr. Siripurapu K Rao
Director General
Tel No.: +91–40–66534223/4251
FaxNo.: +91–40–23321401
E-mail : skrao@asci.org.in

ITEC Course Coordinator:
Dr Lakshmi B
Dean of Management Programmes
Tel. : +91–40–66533080
Fax : +91–40–23312199
E-mail : lakshmib@asci.org.in
Mobile : +91–8897508701

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Leadership Development for Enhanced Public Service Delivery</td>
<td>2</td>
<td>06.10.2014 17.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>4.</td>
<td>General Management Programme for Senior Executives: Session – 124</td>
<td>4</td>
<td>05.01.2015 30.01.2015</td>
<td>25</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1 and 4: Senior Executives holding Executives/Management positions in their respective organizations.

Sl. No. 2: Senior Civil Servants, holding Executives/Management positions in their respective organizations. Must be in the age group of 25 – 45 years.

Sl. No. 3: A Post Graduates/Graduates, Mid-level executives managing teams with experience of 05 years and above, Age limit should not exceed 35+.
13. National Institute of Labour Economics Research and Development

A-7, Narela Institutional Area, Delhi-110040

+91–11–27787215, 16, 17, 27787212

+91–11–277843467, 27783468, 27787211, EPABX – 27787214-18

iamr.pgdc@gmail.com

http://www.iamrindia.gov.in

Head of the Institute:
Mr. Pawan Agarwal
Advisor, Planning Commission
Acting Director General
Tel. : +91–11–23096631
E-MAIL : agarpk@nic.in

Dr. Purna Chandra Parida
Director & Head (E&T)
Tel. : +91–11–27783468
Mobile : +91–9818622985
E-mail : paridapc@gmail.com

Mrs. Renu Lal
Joint Director
Coordinator, Master’s Degree in HRP & D
Tel. : +91–11–27787212
Fax : +91–11–27783467, 27787211
E-mail : renu-pc@nic.in
Mobile : +91–9891689000

24 hrs Emergency/After Office/Holidays Contact Nos.

Mrs. Gayatri Pandey
Joint Director, Coordinator PGD in HRP&D
Tel. : +91–27787212
Fax : +91–27783467, 27787211
E-mail : gpareek1304@gmail.com
Mobile : +91–9968375368

Mr. A. K. Mathur
Deputy Director, Coordinator(ITP)
Mobile : +91–9717830379
E-mail : akmathur_iamr@rediffmail.com

Dr. Shachi Joshi
Deputy Director
Coordinator, Diploma Course in M&E
Mobile : +91–9212376275
E-mail : shachi.joshi7@gmail.com

Dr. Chaitali Roy
Assistant Director & Warden (Hostel)
Mobile : +91–9250881749
E-mail : drchaitali_pal@yahoo.com

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>International Training Programme in Human Resource Planning and Development</td>
<td>8</td>
<td>03.07.2014</td>
<td>27.08.2014</td>
<td>25</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Programme Name</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>Fee</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------------------------------------------------</td>
<td>----------</td>
<td>-----------------</td>
<td>----------------</td>
<td>-----</td>
</tr>
<tr>
<td>2</td>
<td>International Training Programme in Manpower Research</td>
<td>8</td>
<td>08.09.2014</td>
<td>29.10.2014</td>
<td>25</td>
</tr>
<tr>
<td>4</td>
<td>Diploma in Monitoring and Evaluation</td>
<td>12</td>
<td>11.11.2014</td>
<td>02.02.2015</td>
<td>25</td>
</tr>
<tr>
<td>5</td>
<td>International Training Programme in Manpower Information System</td>
<td>8</td>
<td>05.01.2015</td>
<td>02.03.2015</td>
<td>25</td>
</tr>
<tr>
<td>6</td>
<td>Master’s Degree in Human Resource Planning and Development</td>
<td>52</td>
<td>01.02.2015</td>
<td>31.01.2016</td>
<td>30</td>
</tr>
<tr>
<td>7</td>
<td>Post Graduate Diploma Course in Human Resource Planning and Development</td>
<td>24</td>
<td>03.03.2015</td>
<td>18.08.2015</td>
<td>25</td>
</tr>
<tr>
<td>8</td>
<td>International Training Programme on Human Capabilities</td>
<td>4</td>
<td>11.03.2015</td>
<td>11.04.2015</td>
<td>25</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1-8**: Bachelor’s degree or its equivalent with minimum of 2 years work experience.
14. International Management Institute

**Head of the Institute**

**Dr. Pritam Singh**
Director General  
Tel. : 91-11-46012731, 47194187,  
Fax : 91-46012729  
E-mail : minimathews@imi.edu

**ITEC Faculty Coordinator:**

**Mr. Aseem Kumar**
AVP (MDP)  
Tel. : 91-11-47194130(D)  
91-11-47194100/200  
Extn : 130  
Fax : 91-11-46012729  
E-mail : itecoffice@imi.edu

---

**24 hrs Emergency/AfterOffice/ Holidays Contact Nos.**

**Mr. Sunil Singh/Mr. Vishnu Prasad**  
Tel. : 91-11-47194202, 91-11-47194114  
Mobile : +91-9560466478, 9810947613

---

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Certificate Course in Strategic Management for Emerging Markets</td>
<td>4</td>
<td>03.08.2014 to 30.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Certificate Course in Corporate Governance and Excellence in Management of Public Enterprises</td>
<td>4</td>
<td>03.09.2014 to 30.09.2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Certificate Course in Excellence in Public Services through Market Orientation</td>
<td>4</td>
<td>27.10.2014 to 22.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Certificate Course in Operation Management</td>
<td>11</td>
<td>03.11.2014 to 16.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Certificate Course in Performance Management</td>
<td>2</td>
<td>05.01.2015 to 17.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Certificate Course in General Management</td>
<td>6</td>
<td>22.01.2015 to 05.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Program</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------</td>
<td>----------------</td>
<td>------------</td>
<td>------------</td>
</tr>
<tr>
<td>7</td>
<td>Executive Post Graduate Diploma in Management</td>
<td>52 in India (plus 12 weeks project in home country)</td>
<td>30.03.2015</td>
<td>29.03.2016</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1:** Graduation in any discipline with 5 years work experience.

**Sl. No. 2 and 7:** Post-degree with 5 years or more full-time experience

**Sl. No. 3:** The candidates should be from any department/ministry or public sector undertaking, with at least 4-5 years of work experience

**Sl. No. 4:** Graduates (preferably in engineering science) with post-degree 3 years work experience

**Sl. No. 5:** Graduation in any discipline with 5 years of work experience in a supervisory position.

**Sl. No. 6:** Post Graduate degree with 2 years work experience
15. Indian Institute of Management- Ahmedabad

Vastrapur, Ahmedabad – 380015, India
+91–79–66324449, 66324450
+91–79–66324447
pgpxquery@iimahd.ernet.in
www.iimahd.ernet.in/programmes/pgpx

24 hrs Emergency/After Office/ Holidays Contact Nos.
Mr. Sajan Joseph
Manager PGPX
Mobile: +91–9825096229

Head of the Institute
Prof. Ashish Nanda
Director
Head of Programme

Prof. Anurag K. Agarwal
Chairperson PGPX
Tel. : +91–79–66324916
Fax : +91–79–66324447
E-mail : pgpxquery@iimahd.ernet.in

ITEC Course Coordinator:
Mr. Sajan Joseph
Manager PGPX
Tel. : +91–7966324449
Fax : +91–7966324447
Mobile : +91–9825096229
E-mail : pgpxquery@iimahd.ernet.in

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in week)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1yr Post Graduate Programme in Management for Executives (PGPX)</td>
<td>48</td>
<td>06.04.2015</td>
<td>11.03.2016</td>
<td>05</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1 : A valid GMAT score (test taken between April 1, 2011 to August 10, 2014). Graduation in any discipline; minimum age of 27 years as on 31st March 2015.
SME/Rural Development Courses
16. Entrepreneurship Development Institute of India

Via Ahmedabad Airport & Indira Bridge, P. O. Bhat 382428, Dist. Gandhinagar (Gujarat), INDIA

+91-79-23969151, 23969158, 23969161, 23969163

+91-79-23969164

info@ediindia.org

www.ediindia.org

24 hrs Emergency/After Office/ Holidays Contact Nos.

Mr. K. K. Soni
Chief Administrative Officer
(Adm, Per and Estate) In-charge
Tel. : +91-79-23969151, 23969158, 23969161, 23969163
Mobile : +91-9925016850
Res. : +91-79-26753818

Head of the Institute
Dr. Dinesh Awasthi
Director
Tel. : +91-79-23969157
Fax : +91-79-23969160
E-mail : dinesh@ediindia.org

ITEC Coordinator
Ms. Lalitha Krishnan
Manager (Planning)
Tel. : +9179-23969158/161/163
Fax : +91-79-23969160/23969164
E-mail : lalitha@ediindia.org
Mobile : +91-9974694496

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in Weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Post Graduate Diploma in Management-Business Entrepreneurship (PGDM-BE) only for students of EDCs of Cambodia, Laos and Myanmar</td>
<td>104</td>
<td>30.06.2014</td>
<td>30.04.2016</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>SME Banking and Financial Services</td>
<td>8</td>
<td>25.08.2014</td>
<td>17.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Capital Markets and Investment Banking</td>
<td>6</td>
<td>08.09.2014</td>
<td>17.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Entrepreneurship and Small Business Promotion</td>
<td>6</td>
<td>08.09.2014</td>
<td>17.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Business Research Methodology and Data Analysis</td>
<td>8</td>
<td>29.10.2014</td>
<td>20.12.2014</td>
<td>30</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Programme Description</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>Total Credits</td>
</tr>
<tr>
<td>--------</td>
<td>---------------------------------------------------------------------------------------</td>
<td>----------</td>
<td>------------</td>
<td>------------</td>
<td>---------------</td>
</tr>
<tr>
<td>7</td>
<td>Industrial, Infrastructure and Sustainable Project Preparation and Appraisal</td>
<td>8</td>
<td>29.10.2014</td>
<td>20.12.2014</td>
<td>30</td>
</tr>
<tr>
<td>8</td>
<td>Promoting Innovation and Entrepreneurship through Incubation</td>
<td>6</td>
<td>05.01.2015</td>
<td>13.02.2015</td>
<td>30</td>
</tr>
<tr>
<td>9</td>
<td>Cluster Development Executives (CDEs) Programme</td>
<td>6</td>
<td>05.01.2015</td>
<td>13.02.2015</td>
<td>30</td>
</tr>
<tr>
<td>10</td>
<td>Agri- Entrepreneurship and Supply Chain Management</td>
<td>6</td>
<td>05.01.2015</td>
<td>13.02.2015</td>
<td>30</td>
</tr>
<tr>
<td>11</td>
<td>Entrepreneurial Management</td>
<td>6</td>
<td>23.02.2015</td>
<td>03.04.2015</td>
<td>30</td>
</tr>
<tr>
<td>12</td>
<td>Empowering Women through Entrepreneurship Development</td>
<td>6</td>
<td>23.02.2015</td>
<td>03.04.2015</td>
<td>30</td>
</tr>
<tr>
<td>13</td>
<td>Entrepreneurship Education to Strengthen Emerging Economies</td>
<td>6</td>
<td>23.02.2015</td>
<td>03.04.2015</td>
<td>30</td>
</tr>
<tr>
<td>14</td>
<td>Sustainable Livelihoods and Mainstreaming with Market</td>
<td>8</td>
<td>23.02.2015</td>
<td>17.04.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1:** Graduate and above with basic knowledge of English.

**Sl. No. 3 :** A degree in any discipline with basic knowledge of English, Minimum 3 years of experience of those involved in SME promotion and policy formulation in Financial Intermediaries.

**Sl. No. 2,7, 8, 9, 10, 12, 13:** A degree in any discipline with basic knowledge of English. 3-4 years of experience.

**Sl. No. 4 :** A degree in any discipline with basic knowledge of English, Minimum 3 years of experience of those involved in small business promotion in the government and non-government sector.

**Sl. No. 5 :** Diploma/Degree in any discipline with basic knowledge of English with minimum of 3-5 years experience.

**Sl. No. 6:** A degree in any discipline with basic knowledge of English, Minimum 2 years of experience as Senior and middle level professionals associated with Business/Industry Associations; Funding Agencies focusing on Informal Sector/Entrepreneurship; Civil Society Organizations/NGOs, Professionals involved in managing development projects; Government...
officials who are involved in Local Economic Development Programmes; Supporting Institutions such as financial institutions, researchers, academicians and training organizations and Local entrepreneurs.

**Sl. No. 11:** A degree in any discipline with basic knowledge of English, minimum 3 years of experience as Policy-makers, Business Owners, Managers, Executives and Working Professionals.

**Sl. No. 14:** A degree in any discipline with basic knowledge of English. Minimum 2 years of experience as senior and middle level professionals associated with Government and Non-Government organizations/Departments, Funding, Research organizations, Business Schools, University teaching staff.
17. National Institute of Entrepreneurship and Small Business Development

A-23, Sector - 62, (Institutional Area), Noida-201301, U.P.
+91-120-4017001, 4017003, 4017005
+91-120-2403057/62
rrsingh004@yahoo.in
rrsingh004@gmail.com
drrsbishnoi@yahoo.com
rrsingh@niesbud.gov.in
http://www.niesbud.org
niesbud.nic.in

24 hrs Emergency/After Office/ Holidays Contact Nos.
Mr. Mukesh Kumar Gupta
Administrative Officer
Mobile : +91-9810569166
Mr. Sunil Taneja
Programme Coordinator
Mobile : +91-9871675533

Head of the Institute
Mr. Arun Kumar Jha
Director General
Tel. : +91-120-4017001, 4017009
Fax : +91-120-2403057/62
E-Mail : dg@niesbud.gov.in

ITEC Course Coordinator:
Dr. Rishi Raj Singh
Director Training UEPA & Training Officer
Tel. : +91-120-4017743
Fax : +91-120-2403062
E-Mail : rrsingh004@yahoo.in
rrsingh004@gmail.com
drrsbishnoi@yahoo.com
rrsingh@niesbud.gov.in
Mobile : +91-9818658897

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in Weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>International Marketing and Global Competitiveness (IMGC)</td>
<td>6</td>
<td>01.07.2014</td>
<td>08.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>2.</td>
<td>Rural Enterprise Management (REM)</td>
<td>6</td>
<td>01.07.2014</td>
<td>08.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Programme Description</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td></td>
</tr>
<tr>
<td>--------</td>
<td>---------------------------------------------------------------------------------------</td>
<td>----------</td>
<td>------------------</td>
<td>-----------------</td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>Women and Enterprise Development (WED)– A Trainers/Promoters Programme</td>
<td>8</td>
<td>01.12.2014</td>
<td>23.01.2015</td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>Innovative Leadership for Organization Growth and Excellence (ILOGE)</td>
<td>8</td>
<td>27.01.2015</td>
<td>22.03.2015</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>Entrepreneurship for Small Business Trainers/Promoters (ESB-TP)</td>
<td>8</td>
<td>27.01.2015</td>
<td>22.03.2015</td>
<td></td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1-5:** Senior officials, directors, executives, consultants engaged in entrepreneurship education, human resource development, management, self-employment and small business development working in government, non-government organizations, universities, business organizations, banks etc. Adequate knowledge of English is necessary.

**Sl. No. 6,8 & 9:** Business advisors/consultants/entrepreneurs and officials of consultancy institutions, government departments/ministries, development agencies, consultants of NGOs/voluntary agencies and trainers from the areas of marketing, human resources, quality assurance, IT/software, manufacturing, etc. Adequate knowledge of English is necessary.

**Sl. No. 7:** Officials in government departments, small business corporations, planning department, financial institutions, commercial banks, research institutions, trainers of entrepreneurship training institutions and industrial/small business development organizations. Adequate knowledge of English is necessary.

**Sl. No. 10:** Senior executives/directors/officials/trainers/researchers of organizations/institutions working for development of women, developmental organizations and women entrepreneurs’ associations engaged in assisting women in the creation and development of small business ventures. Adequate knowledge of English is necessary.

**Sl. No. 11 & 12:** Trainers/faculties, consultants working in government departments corporations, financial institutions, including banks, training organizations, consultants/or voluntary organizations engaged in promoting entrepreneurship and small business development.
18. National Institute for Micro Small and Medium Enterprises

Yousufguda, Hyderabad-500045
+91-040-23633499, 23608544, 23608546, 23608317
+91-040-23608547, 23608956
registrar@nimsme.org, kishore_sendoc@nimsme.org, registraroffice@nimsme.org
www.nimsme.org

24 hrs Emergency/After Office/Holidays Contact Nos.
Mr. N Murali Kishore
Asst. Registrar
Tel. : +91–40–23608544-46 Ext 260 & 217
Mobile: +91-9391032238
E-mail : kishore_sendoc@nimsme.org

Head of the Institute
Prof. M. Chandrasekhar Reddy
Director General
Tel. : +91–40–23608577
Fax : +91–40–23608547, 23541260
E-mail : dg@nimsme.org

ITEC Course Coordinator
Dr. N. Srilakshmi
Registrar
Tel. : +91–4023608544,23608546 Ext 258
Fax : +91–40–23608956
Mobile : +91–9391010382
E-mail : registrar@nimsme.org

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Communication Skills in English and Promotion of Micro, Small and Medium Enterprises (EPMSMEs)</td>
<td>12</td>
<td>04.08.2014</td>
<td>24.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Communication Skills in English and Tourism and Hospitality Management (ETHM)</td>
<td>12</td>
<td>04.08.2014</td>
<td>24.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Capacity Building for providing Alternative Livelihood Opportunities for Poor (CBALO)</td>
<td>8</td>
<td>01.09.2014</td>
<td>24.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Enterprise Development through Micro Finance (EDMF)</td>
<td>8</td>
<td>01.09.2014</td>
<td>24.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Training Method</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>Fee</td>
</tr>
<tr>
<td>--------</td>
<td>-----------------</td>
<td>----------</td>
<td>------------</td>
<td>----------</td>
<td>-----</td>
</tr>
<tr>
<td>5</td>
<td>Management Rural Housing and Habitation Projects</td>
<td>4</td>
<td>03.09.2014</td>
<td>30.09.2014</td>
<td>25</td>
</tr>
<tr>
<td>6</td>
<td>Empowerment of Women through Enterprises (EWE)</td>
<td>8</td>
<td>10.11.2014</td>
<td>02.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>7</td>
<td>Innovative Strategies for SME Development (ISSD)</td>
<td>8</td>
<td>10.11.2014</td>
<td>02.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>8</td>
<td>Training Methods and Skills for Managers (TMSM)</td>
<td>8</td>
<td>10.11.2014</td>
<td>02.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>9</td>
<td>SME Financing – Approaches and Strategies (SMEFAS)</td>
<td>8</td>
<td>10.11.2014</td>
<td>02.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>10</td>
<td>Total Quality Management and ISO 9001: 2008/14001/22000/27001 and Six Sigma (TQM)</td>
<td>8</td>
<td>10.11.2014</td>
<td>02.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>11</td>
<td>Planning and Promotion of Agro and Food Enterprises (PAFE)</td>
<td>8</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>12</td>
<td>Promotion of Micro Enterprises (POME)</td>
<td>8</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>13</td>
<td>Training of Trainers in Entrepreneurship and Skill Development (ToT - ESD)</td>
<td>8</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>14</td>
<td>Intellectual Property Rights (IPRs) and Implications for SMEs (IPRIS)</td>
<td>8</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>15</td>
<td>Tourism and Hospitality Management (THM)</td>
<td>8</td>
<td>19.01.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1 to 15:** Graduation with 3 years work experience Or Diploma with 5 years experience Or Certificate with 7 years work experience.
19. National Institute of Rural Development

Rajendranagar, Hyderabad 500030, Andhra Pradesh
nird.org.in

24hrs Emergency/AfterOffice/Holidays Contact Nos.
Assistant Registrar(E)
Mobile: +91-9848011004
E-mail: are@nird.gov.in

Shri K C Behara
Public Relation Officer
Mobile: +91-9848521043
Transport arrangements:
Mobile: +91-9848781141, 9848781142

Head of the Institute
Dr. M V Rao, IAS
Director General
Tel.: +91-40-24008430
E-mail: dgnird@gmail.com

ITEC Course Coordinator:
Dr R P Achari
Associate Professor
(Research & Training Division) NIRD
Fax: +91-40-24008439, 24008526, 24016500
E-mail: nirdtraining@gmail.com
Mobile: +91-9848992619

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Planning and Management of Rural Development Programmes</td>
<td>4</td>
<td>01.07.2014</td>
<td>28.07.2014</td>
<td>25</td>
</tr>
<tr>
<td>3.</td>
<td>Community Based Disaster Management</td>
<td>4</td>
<td>04.08.2014</td>
<td>31.08.2014</td>
<td>25</td>
</tr>
<tr>
<td>4.</td>
<td>Management of Rural Employment Projects for Poverty Alleviation</td>
<td>4</td>
<td>04.08.2014</td>
<td>31.08.2014</td>
<td>25</td>
</tr>
<tr>
<td>5.</td>
<td>Training Methodology for Development Professionals</td>
<td>4</td>
<td>03.09.2014</td>
<td>30.09.2014</td>
<td>25</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Course Title</td>
<td>Duration</td>
<td>Dates</td>
<td>Duration</td>
<td></td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------------------------------------------------------</td>
<td>-------------------</td>
<td>----------------------</td>
<td>----------</td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>Empowerment of Women for Rural Development</td>
<td>4</td>
<td>05.01.2015 01.02.2015</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>Sustainable Agricultural Strategies for Rural Development</td>
<td>4</td>
<td>05.01.2015 01.02.2015</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td>Participatory Planning for Poverty Reduction and Sustainable Development</td>
<td>4</td>
<td>02.03.2015 29.03.2015</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td>Management of Rural Credit for Poverty Alleviation</td>
<td>4</td>
<td>02.03.2015 29.03.2015</td>
<td>25</td>
<td></td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1:** Graduation in the relevant field. Middle and Senior level officials of Departments and Boards of Rural Drinking Water and Sanitation; Public Health Engineering (PHE); Rural Development; Health and Family Welfare, NGOs and other relevant departments.

**Sl. No. 2:** Graduation, Officials and NGO representatives who have experience in the field of Rural Development and planning.

**Sl. No. 3:** Minimum of Bachelors Degree either in Science or Arts, middle level officers with special focus on Disaster Management.

**Sl. No. 4:** Graduation or Post Graduation in relevant field (Social Sciences etc). At least 8 years experience in development sector.

**Sl. No. 5:** Middle level or senior level government officials from Agriculture, Forestry, Water Resources, Disaster Authority, Health, Animal Husbandry, Scientists from Research Organizations, Rural and or Urban Development.

**Sl. No. 6:** Graduate in Civil Engineering/Rural development/Rural Infrastructure. Relevant experience in Rural Housing/Rural Development. Preferably Senior and Middle level Officials of Rural Development, Rural Housing, State Housing Boards/Corporations, etc.

**Sl. No. 7:** Graduation in any discipline with working knowledge in computers. Development functionaries directly concerned with planning and implementation of Projects and Programmes for rural development viz. Sectoral Activities like Education, Health, Forestry, Agriculture, Engineering, Roads, Infrastructure, ICT, Irrigation, etc.

**Sl. No. 8:** Bachelors or Masters degree with 2 years of experience. Working in Rural Development area preferably Ministry of rural development/local government/public administration wing/planning/programme implementation/good governance wing.
Sl. No. 9: Post graduation in social sciences and agricultural studies, at least 8 years experience in development sector, officials preferably working in all development departments dealing with rural development, employment, health, education, sanitation etc or Professionals representing reputed NGOs.

Sl. No. 10: Graduation with good communication skills with minimum 5 years of work experience in social and development sector. Preferably middle and senior level officials working in Rural development, Community development, Education, Agriculture and Tribal development.

Sl. No. 11: Graduation in social/natural sciences with at least 05 years experience in public/private sector connected to rural development.

Sl. No. 12: Graduation in Science or Arts. Middle level officers with special focus on agriculture and allied sectors.

Sl. No. 13: Graduate, officials and NGO representatives who have experience in the field of Rural Development and planning.

Sl. No. 14: Graduation in Social Sciences with 2 years of work experience. Preferably working in Credit institutions, Banks or Community Development Organizations looking after livelihoods.
Specialized Courses
20. Bureau of Parliamentary Studies and Training (BPST)

Parliament Library Building, Pandit Pant Marg, New Delhi - 110001

+91-11-23035593, 23034911
+91-11-23015293
bpst@sansad.nic.in
www.bpst@nic.in

24 hrs Emergency/After Office/Holidays Contact Nos.
Dr. Seema Kaul Singh
Joint Director
Tel. : +91-11-23035593,
Mobile: +91-9818152789

Head of the Institute:
Mr. P. Sreedharan
Secretary-General, Lok Sabha
Tel. : +91-11-23017465, 23034255
Fax : +91-11-23017465
E-mail : psreedharan@sansad.nic.in

ITEC Course Coordinator:
Mrs. Alpana Tripathi
Additional Director
Tel. : +91-11-23034656
Fax : +91-11-23015293
E-mail : www.bpst@nic.in
Mobile: +91-9999695879

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in week)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Parliamentary Internship Programme (PIP)</td>
<td>4</td>
<td>10.11.2014</td>
<td>09.12.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>International Training Programme in Legislative Drafting(LD)</td>
<td>4</td>
<td>12.02.2015</td>
<td>13.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria:

**Sl. No. 1:** Senior Parliamentary Official, should be well-versed in English-written and spoken; of sound health; must be senior parliamentary official

**Sl. No. 2:** Senior Parliamentary/Govt. Official, must be Law Graduate, should be well-versed in English-written and spoken with sound health.
# 21. Human Settlement Management Institute

**HUDCO House, Lodhi Road, New Delhi - 110003**

**+91-11-24308600, 24308601**

**+91-11-24365292, 24366426**

**edthsmi2013@gmail.com**

**www.hudco.org**

**24 hrs Emergency/After Office/ Holidays Contact Nos.**

**Mr. Rajiv Sharma**  
Fellow, HSMI,  
Mobile: +91-9868315379

**Head of the Institute:**  
**Mr. A. N. Krishnamurthy**  
Executive Director (Training)  
Tel.: +91-11-24308677  
Fax: +91-11-24365292  
E-mail: edthsmi2013@gmail.com

**ITEC Course Coordinator:**  
**Mr. Rajiv Sharma**  
Fellow, Centre for Project Development and Management, HSMI/HUDCO  
Tel.: +91-11-24308638  
Fax: +91-11-24365292  
E-mail: hsmi_rs@yahoo.co.in  
Mobile: +91-9868315379

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Planning and Management of Urban Services</td>
<td>6</td>
<td>19.01.2015</td>
<td>27.02.2015</td>
<td>25</td>
</tr>
</tbody>
</table>

**Eligibility Criteria:**

**Sl. No. 1:** Engineers, Architects, Town Planners, Urban Designers, Community Development Professionals, Health Workers, Sociologists, Legal Experts and Elected representatives of Urban Local Bodies. At least 10 years of work experience. Senior officials of the urban local bodies will be encouraged to participate in the course.
22. Indian Institute of Mass Communication

Aruna Asaf Ali Marg,
New Delhi – 110067

+91-11-26741268, 26742920,
26742940, 26742960,
+91-9999882948

+91-11-26741268

jaideepbhatnagar@hotmail.com

www.iimc.gov.in

24 hrs Emergency/After Office/
Holidays Contact Nos.

Dr. Anand Pradhan
Associate Professor
Tel. : +91-11-26742482
Mobile : +91-11-9818305418

Head of the Institute:
Shri Sunit Tandon
Director - General
Tel. : +91-11-26742492-Office
Fax : +91-11-26741532
E-mail : sunit.tandon@gmail.com

ITEC Course Coordinator:

Prof. Vijay Parmar
Course Director
Tel. : +91-11-26742168-Office
Fax : +91-11-26742472-Office
E-mail : vijayparmar.iimc@gmail.com
Mobile : +91-9810328113

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Diploma Course in Development Journalism for Non-aligned and other Developing Countries</td>
<td>17</td>
<td>01.08.2014</td>
<td>30.11.2014</td>
<td>25</td>
</tr>
<tr>
<td>2.</td>
<td>Diploma Course in Development Journalism for Non-aligned and other Developing Countries</td>
<td>17</td>
<td>02.01.2015</td>
<td>30.04.2015</td>
<td>25</td>
</tr>
</tbody>
</table>

Eligibility Criteria:

Sl No. 1 and 2 : Graduation in any discipline with minimum five years experience in media with ability to comprehend, converse and write in English. Mid-career working journalist Government employee and media academics. Below 45 years on the date of application.
23. Indian Institute of Foreign Trade

Head of the Institute
Mr. Abhijit Das
Head & Professor
Centre for WTO Studies
Tel. : +91-11-26533254
Fax : +91-11-26960893
E-mail : headwto@iift.ac.in

ITEC Course Coordinator
Mr. Mukesh Bhatnagar
Professor
Tel. : +91-11-26512152
Fax : +91-11-26512152
E-mail : mbhatnagar@nic.in
Mobile : +91-9868511771

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Specialized Course on WTO Issues for Geneva based officials of WTO Missions</td>
<td>1</td>
<td>12.05.2014</td>
<td>16.05.2014</td>
<td>25</td>
</tr>
<tr>
<td>2.</td>
<td>Specialized WTO course on Anti-dumping, Subsidies, Safeguards, Dispute Settlement and RTAs</td>
<td>2</td>
<td>14.07.2014</td>
<td>23.07.2014</td>
<td>25</td>
</tr>
<tr>
<td>3.</td>
<td>Specialized Advanced Training Programme on Current WTO</td>
<td>2</td>
<td>04.08.2014</td>
<td>13.08.2014</td>
<td>25</td>
</tr>
<tr>
<td>4.</td>
<td>Specialized Training Programme on Select WTO Issues: Agriculture, Services, TRIPS and RTAs</td>
<td>2</td>
<td>12.01.2015</td>
<td>21.01.2015</td>
<td>25</td>
</tr>
<tr>
<td>5.</td>
<td>Mid-career training course for Myanmar government officials on WTO and its implications</td>
<td>2</td>
<td>09.02.2015</td>
<td>20.02.2015</td>
<td>15</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1: No minimum educational qualification is prescribed. The course is aimed for Geneva based officials working in Missions of ITEC countries.
**Sl. No. 2, 3 and 4:** Graduation. Preferably for middle/senior government officials working in the Trade or Commerce Ministries in developing and least developed country, with a specific interest and knowledge in the identified areas.

**Sl. No. 5:** No minimum educational qualification is prescribed. The course is aimed for mid-career training for middle/senior government officials of Myanmar.
### 24. International Statistical Education Centre

<table>
<thead>
<tr>
<th>Phone Numbers</th>
<th>Email Address</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="Phone" /></td>
<td><img src="image" alt="Email" /></td>
<td><img src="image" alt="Website" /></td>
</tr>
</tbody>
</table>

**Head of the Institute:**

**Dr. Prasanta Pathak**
Member Secretary  
Board of Directors  
Tel.: +91-33-2575-2520/2521/2522  
Fax: +91-33-25781834  
E-Mail: isec@isical.ac.in, prasanta.pathak@gmail.com  
Mobile: +91-9433138268

**ITEC Course Coordinator:**

**Mr. Subrata Ghosh**
Tel.: +91-33-25752521/2522/2520  
Fax: +91-33-25781834  
E-Mail: isec@isical.ac.in

### 24 hrs Emergency/After Office/Holidays Contact Nos.

**Prof. Premananda Bharati**
Warden, ISEC Hostel  
Tel.: +91-33-25753210  
Mobile: +91-9830261859

**Mr. Subrata Ghosh**  
Programme Coordinator, ISEC  
Tel.: +91-25752522

### Sl. No. | Name of the Course | Duration (in week) | Period From | Period To | Seats (Max) |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>ISEC Regular Course– 68th Term</td>
<td>43</td>
<td>01.08.2014</td>
<td>31.05.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

**Eligibility Criteria:**

**Sl. No. 1:** Graduate with the ability to follow classroom instructions in English; must have the knowledge of Mathematics up to GCE (O-Level); Government officials working in Statistics, Finance, Foreign Trade, Banking, etc. having statistical work, desirable experience of 2 years statistical work.
25. National Crime Records Bureau

East Block - 7, Sector - 1, R K Puram,
New Delhi-110066

+91-11-26101767
+91-11-26180347
ncrbtrg@gmail.com,
training@ncrb.nic.in
http://ncrb.gov.in

24 hrs Emergency/After Office/
Holidays Contact Nos.
Dr. Pawan Bhardwaj
JAD (Training)
Tel. : +91-11-26101767
Mobile : +91-8800897906,9313498559 (Mr. Unnikrishnan)

Head of the Institute:
Mr. Shafi Alam, IPS
Director General
Tel. : +91-11-26104648
Fax : +91-11-26186576
E-mail : director@ncrb.nic.in

ITEC Course Coordinator:
Dr. Pawan Bhardwaj
Joint Assistant Director (Training)
Tel. : +91-11-26101767
Fax : +91-11-26180347
E-mail : training@ncrb.nic.in
Mobile : +91-8800897906

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Advanced programme in Computer Networking and Security</td>
<td>6</td>
<td>14.07.2014</td>
<td>22.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>Advanced Fingerprint Science</td>
<td>6</td>
<td>14.07.2014</td>
<td>22.08.2014</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>Advanced Course on I. T. in Law Enforcement</td>
<td>12</td>
<td>05.01.2015</td>
<td>27.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>Advanced Fingerprint Science and I. T.</td>
<td>12</td>
<td>05.01.2015</td>
<td>27.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1, 3 & 5 : Preferably Graduates; Knowledge of Computer Operation, Middle level decision making Law Enforcement officers with at least 6 years of service in Information Technology field. They should be able to speak, read and write English.
Sl. No. 2, 4 and 6: Preferably Graduates; Working knowledge of Fingerprint Analysis, Middle level decision making officers engaged in Fingerprint Identification activities with at least 5 years of service. They should be able to read, write and speak English.
26. National Institute of Training for Standardization

A– 20, 21 Institutional Area, Sector 62, Noida 201307, U.P.

+91-120-2402201-04, +91-120-4670219–222, 226, 232, 255

91-120-2402202,03

nits@bis.org.in

www.bis.org.in

24 hrs Emergency/After Office/Holidays Contact Nos.

Head of the Institute:
Mr. Jayanta Roy Chowdhury
Scientist’ F’ & Head (NITS)
Tel. : +91-120-4670232
Fax : +91-120-4670232
E-mail : nits@bis.org.in,hnits@bis.org.in
Mobile : +91-9810561450

ITEC Course Coordinators:
Mr. Deepak Aggarwal
Scientist ‘D’
(For Management Systems)
Tel. : +91-120-4670229
Fax : +91-120-4670227
E-mail : deepak@bis.org.in
Mobile : +91-9643587968

Mrs. Priti Bhatnagar
Scientist ‘E’
(for Standardization & Quality Assurance)
Tel. : +91-120-4670218
Fax : +91-120-2402202,03
E-mail : pritibhatnagar0409@gmail.com
Mobile : +91-9425603660

Mr. Anuj Bhatnagar
Scientist ‘E’ (for Laboratory QMS)
Tel. : +91-120-4670255
Fax : +91-120-2402202,03
E-mail : asb@bis.org.in
Mobile : +91-9811865305

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seat (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sl. No.</td>
<td>Programme Name</td>
<td>Duration</td>
<td>Dates</td>
<td>Capacity</td>
<td></td>
</tr>
<tr>
<td>---------</td>
<td>---------------------------------------------------------------------------------</td>
<td>----------</td>
<td>-----------------</td>
<td>----------</td>
<td></td>
</tr>
</tbody>
</table>

**Eligibility Criteria:**

**Sl. No.s 1, 2 and 3:** Post-Graduates in any discipline or Graduates in engineering or technology with professional experience in the field of Standardization/Quality Control/Quality Assurance/Environment/Food Safety/Occupational Health and Safety etc.
27. National Institute of Technical Teachers Training and Research

Taramani, Chennai – 600113
+91-44-2254405
+91-44-22541126
director@nitttrc.ac.in, dir@nitttrc.ac.in
www.nitttrc.ac.in

24 hrs Emergency/After Office/Holidays Contact Nos.

Dr. T. Jagathrakshakan
Professor & Head/d/c, Centre for International Affairs
Tel. : +91-44-22545447/22545406
Mobile : +91-9790895361

Head of the Institute:
Dr. S. Mohan
Director
Tel. : +91-44-22542334
Fax : +91-44-22541126
E-Mail : director@nitttrc.ac.in

ITEC Course Coordinator:
Dr. T. Jagathrakshakan
Professor and Head/d/c, (CIA)
Tel : +91-44-22545447
Fax : +91-44-22541126
E-mail : jagath.rkn@gmail.com
Mobile : +91-9790895361

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Certificate Course on Women Empowerment through Technical and Vocation Education</td>
<td>8</td>
<td>30.07.2014</td>
<td>23.09.2014</td>
<td>20</td>
</tr>
<tr>
<td>3</td>
<td>Advanced Certificate Course on Curriculum Design and Instructional Materials Development</td>
<td>8</td>
<td>01.10.2014</td>
<td>25.11.2014</td>
<td>20</td>
</tr>
</tbody>
</table>
5. Advanced Certificate Course on Sustainable Development and Environmental Management  
   8 03.12.2014 27.01.2015 20

6. Advanced Certificate on Developing Technical Education to meet the Global Needs  
   8 03.12.2014 27.01.2015 20

7. Advance Certificate Course on Water Quality Analysis : Laboratory Practices  
   8 04.02.2015 31.03.2015 20

8. Advance Certificate course on Information and Communication Technology in Education and Training  
   8 04.02.2015 31.03.2015 20

**Eligibility Criteria**

**Sl. No. 1**: Degree or diploma in Library and Information Science or equivalent. Minimum two years experience in teaching/administration of a Library and proficiency in English.

**Sl No. 2**: Degree or Diploma in Engineering/Technology/Science/Humanities or in any vocational field.

**Sl No. 3**: Degree or Diploma in Engineering/Technology or any vocational field.

**Sl. No. 4**: Any Diploma/Degree/Post-graduation in Science or Engineering or Social Science or Management. Minimum Three years of experience in Teaching/Training/Research/Consultancy/Administration/Policy Planning in Colleges, Universities, Research Laboratories, Industries, Companies and Training Organizations

**Sl. No. 5 and 7**: Degree in Engineering/Technology/Science or in any vocational field.

**Sl. No. 6**: Degree in Education/Engineering/Science/Technology/Management and good proficiency in spoken, written and comprehensive English.

**Sl. No. 8**: Degree/Diploma in IT/Computer Science/Information and Communication Technology/Network Technology/Internet Security Technology/Network Security.
28. National University of Educational Planning and Administration

Head of the Institute:
Prof. R. Govinda
Vice-Chancellor
Tel. : +91-11-26515472, 26853038
Fax : +91-11-26853041, 26865180
E-Mail : vc@nuepa.org,
rgovinda@nuepa.org

ITEC Course Coordinator:
Prof. Najma Akhtar
Programme Director
Tel. No.
EPABX : +91-11-26544800, 26544839
Fax No: +91-11-26853041, 26865180
E-Mail : najmaakhtar@nuepa.org,
najmaakhtar@gmail.com
Mobile : +91-9899675104

24 hrs Emergency/After Office/Holidays Contact Nos.

Dr. B. K. Panda
Senior Programme Coordinator
Associate Professor
Tel : +91-11-26544863
Mobile : +91-98-10698297
E-mail : bkpanda@nuepa.org

Dr. Mona Sedwal
Programme Coordinator
EPBX : +91-11-26544871
Mobile : +91-9811912566
E-mail : monasedwal@nuepa.org,
monased@gmail.com

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>International Diploma in Educational Planning and Administration (IDEPA-XXXI)</td>
<td>12 weeks in India (Total Course : 6 months)</td>
<td>01.02.2015 to 30.04.2015</td>
<td>30.04.2015</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>01.05.2015 to 31.07.2015 in home country</td>
<td>31.07.2015</td>
<td></td>
</tr>
</tbody>
</table>
Eligibility Criteria

Education officers working at the national, provincial, district or institutional level are eligible for admission to the programme. The heads of educational institutions (school, college), regional and district education departments, functionaries working in the university system teacher-training colleges.
29. Rafi Ahmed Kidwai National Postal Academy

Kamla Nehru Nagar, Ghaziabad - 201002 India
91-120-2789060
91-120-2789503
academy@indiapost.gov.in
www.raknpa.gov.in

Head of the Institute : Director
Mr. John Samuel
Director
Tel. : 91-120-2789060
Fax : 91-120-2789503
E-mail : academy@indiapost.gov.in
Mobile : +91-9899089500

ITEC Course Coordinator:
Mr. V. Rajarajan
Additional Director
Tel. : 91-120-2789061
Fax : 91-120-2789679
E-mail : additionaldirectorpsci@gmail.com
Mobile : +91-9717671255

24 hrs Emergency/After Office/Holidays Contact Nos.
Mr. K. L. Pillai
Asstt. Director
Tel. : +91-120-2789508, 8800821339

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Leadership Development Programme for Top Management of Postal Administration</td>
<td>2</td>
<td>17.11.2014</td>
<td>28.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>International Mail Management for Postal Officer handling Mail Operations at Middle Management Level</td>
<td>2</td>
<td>08.12.2014</td>
<td>19.12.2014</td>
<td>30</td>
</tr>
<tr>
<td>4</td>
<td>Advanced Postal Management Programme for Middle Management</td>
<td>2</td>
<td>05.01.2015</td>
<td>17.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>International Executive Development Programme for Postmasters and Managers</td>
<td>2</td>
<td>16.03.2015</td>
<td>27.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>
Eligibility Criteria

**Sl. No. 1:** Graduate with Minimum 7 years of service as Postal Officer at Middle Management Level/Postmaster managing the postal services

**Sl. No. 2.** : Graduate with Minimum 7 years of service as Postal Officers at middle Management Level, Managers handling international mail operations/mail accounting.

**Sl. No.3.** : Graduate with Minimum 5 years of service as Managers/Postmasters of Foreign Postal Administration

**Sl. No.4** : Graduate with Minimum 7 years of service as Postal Officer at Middle Management Level/Postmaster managing the postal services.

**Sl. No. 5** : Graduate with Minimum 7 years of service as Postmasters of a Medium or large Post Office/Manager in charge of a Region/Manager working in Administrative Office
30. Research and Information System for Developing Countries

Head of the Institute:
Dr Sachin Chaturvedi
Director General
Tel. : +91-11-24682176
Fax : +91-11-24682175
E-mail : dg@ris.org.in

ITEC Course Coordinator:
Dr Ram Upendra Das
Senior Fellow
Tel. : +91-11-24682177-80
Fax : +91-11-24682173-74
E-mail : upendra@ris.org.in

24 hrs Emergency/After Office/ Holidays Contact Nos.:
Shri Mahesh C. Arora
Director (Finance and Administration)
Tel. : +91-11-24682177 - 80 Ext.147
Mobile : +91-7827499097

core IV B, 4th Floor, India Habitat Centre, Lodhi Road, New Delhi - 110003
+91-11-24682177-80
+91-11-24682173/74
dgoffice@ris.org.in
http://www.ris.org.in

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

Eligibility Criteria

Sl. No. 1 : Government officials, diplomats, academicians and journalists from developing countries. Holding Masters degree with 2 years experience relating to international economic issues
# 31. V.V. Giri National Labour Institute

**Head of the Institute:**  
**Mr. P.P. Mitra**  
Director General  
Tel. : +91-120-2411470  
Fax : +91-12-02411474  
E-mail : directorgeneralvvgnli@gmail.com

**ITEC Course Coordinator:**  
**Mr. J.K. Kaul**  
Programme Officer  
Tel/Fax: +91-120-2411471  
E-mail : jkkaulvvgnli@rediffmail.com

**24 hrs Emergency/After Office/ Holidays Contact Nos.**

**Mr. V. K. Sharma**  
Asstt. Administrative Officer  
Tel. : +91-120-2411533/Ext.219  
Mobile : +91-9213102817

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Course</th>
<th>Duration (in weeks)</th>
<th>Period From To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>International Training Programme on Skill Development and Employment Generation</td>
<td>3</td>
<td>11.08.2014</td>
<td>29.08.2014</td>
</tr>
</tbody>
</table>
Eligibility Criteria

**Sl. No. 1**: Graduate; Govt. Officials involved with implementation of vocational education and skill training programmes, trainers and instructors, research institutes, organizations/ institutions involved in imparting vocational education and training; with minimum two years of work/research experience in the field of vocational education and training and labour market issues.

**Sl. No. 2**: Graduate; Officials from Government Departments, Institutions, Representatives from Employee/Employers’ Organisations, Officials from industrial and Service Sector/ NGOs etc.; Minimum two years of work experience in dealing with Gender Issues

**Sl. No. 3 and 5**: Graduate; Officials from Government Departments, Institutions, Representatives from Employee/Employers’ organisations, Officials from industrial and service sector and other officials connected with Administrative Work etc. Minimum two years of work experience in the concerned field.

**Sl. No. 4**: Graduate, Senior and Middle Level Functionaries from Government, Employers’ Associations, Trade Unions and Institutions involved with labour and social policy Participants must also have a working knowledge of English; Minimum two years of work/research experience in the field of labour and related issues.

**Sl. No. 6**: Graduate; Researchers from Universities/Colleges/Research Institutions and Professionals in Government Organizations Pursuing/intending to pursue their interests in Labour Research and Policy will form the expected group of participants, Minimum two years of work experience in the field of Labour research.

**Sl. No. 7**: Graduate with Social Science Background, Senior and middle level functionaries from Government, Trade Unions, Employers’ organizations and Industries who are working on health issues. Minimum two years of work/research experience in the concerned field.
Technical Courses
32. Central Fertilizer Quality Control and Training Institute

Head of the Institute:
Mr. K.K. Dhingra
Director
Tel. : +91-129-2414712, 2418282, 2418484
Fax : +91-129-2414712
E-mail : cfqcti@nic.in
Mobile : +91-9899267363

ITEC Course Coordinator:
Mr. S. B. Meena
Dy. Director
Tel. : +91-129-2414712, 2418282, 2418484
Fax : +91-129-2414712
E-mail : cfqcti@nic.in
Mobile : +91-9871085610

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in week)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Training Programme on Fertilizer Quality Control</td>
<td>5</td>
<td>12.11.2014</td>
<td>16.12.2014</td>
<td>20</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Post Graduate in Chemistry/Agriculture, Chemistry or Graduate in Agriculture/Science with Chemistry; Working experience in the field of Fertilizer Quality Control-specially Enforcement or Analysis, Fertiliser Marketing and Distribution.
33. Central Institute of Rural Electrification

Shivampally,  
Near Aramghar X Road, NPA Post,  
Hyderabad-500052

+91-402-4018583, 24015897  
+91-402-4015896

cire.rec@gmail.com, cire@recl.nic.in  
www.recindia.nic.in,  
www.cirerec.com

Head of the Institute:  
Mr. G. Shanker  
Additional Director  
Tel.    : +91-402-4015901  
Fax    : +91-402-4015896  
E-mail : cire.rec@gmail.com  
cire@recl.nic.in

ITEC Course Coordinator:  
Dr. R. Mohd. Nafi  
Chief Manager  
Tel.    : +91-402-4015897(O)  
         +91-42300286(R)  
Fax    : +91-402-4015896  
E-mail : cire@recl.nic.in  
nafis198@yahoo.com  
Mobile : +91-9441296670

24 hrs Emergency/After Office/Holidays Contact Nos.  
Dr. R. Mohd. Nafi  
Chief Manager  
Tel.    : +91-402-4017252  
         +91-4042300286 (Hostel) (R)  
Mobile : +91-9441296670

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Solar Power Generation – Grid enabling</td>
<td>4</td>
<td>04.08.2014</td>
<td>29.08.2014</td>
<td>25</td>
</tr>
<tr>
<td>3</td>
<td>Design, Erection, Operation, Maintenance and Protection of EHV Substations</td>
<td>4</td>
<td>08.09.2014</td>
<td>03.10.2014</td>
<td>25</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Course Title</td>
<td>Duration</td>
<td>Start Date</td>
<td>End Date</td>
<td>Faculty</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------------------------------------------------------</td>
<td>----------</td>
<td>-------------</td>
<td>------------</td>
<td>---------</td>
</tr>
<tr>
<td>8</td>
<td>Decentralized Distributed Generation and Rural Power Distribution Management</td>
<td>8</td>
<td>02.02.2015</td>
<td>27.03.2015</td>
<td>25</td>
</tr>
<tr>
<td>9</td>
<td>Trends and Developments in Electric Power Generation</td>
<td>8</td>
<td>02.02.2015</td>
<td>27.03.2015</td>
<td>25</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1, 3 and 9:** Diploma/Degree in Engineering. Should be working in Power/Energy Departments of Ministries, Electrical Engineering Department of Universities, Engineers of Power Utilities/Companies, etc.

**Sl. No. 2:** Diploma/Degree in Finance/Accounts. Should be working in Power/Energy Departments of Ministries, Electrical Engineering Department of Universities, Engineers of Power Utilities/Companies, etc.

**Sl. No. 4 and 6:** Diploma/Degree in Electrical Engineering. Should be working in Power/Energy Departments of Ministries, Electrical Engineering Department of Universities, Engineers of Power Utilities/Companies, etc.

**Sl. No. 5:** Diploma/Degree in Engineering/Finance/Economics. Should be working in Power/Energy Departments of Ministries, Electrical Engineering Department of Universities, Electrical Engineers of Power Utilities, etc.

**Sl. No. 7:** Diploma/Degree in Engineering/Computer Sciences/IT/MIS related. Should be working in Power/Energy Departments of Ministries, Electrical Engineering Department of Universities, Electrical Engineers of Power Utilities, etc.

**Sl. No. 8:** Degree in any Discipline. Should be working in Power Sector/Energy related Organizations. Power/Energy Departments of Ministries, Electrical Engineering Department of Universities, Electrical Engineers of Power Utilities etc.
34. Central Institute of Tool Design

MSME-Tool Room, Hyderabad Central Institute of Tool Design (A Govt. of India Society–Ministry of MSME) A-1 to A-8, APIE, Balanagar Hyderabad– 500037

+91-40-23771959, 23776156, 23774536

+91-40-23772658

citdplacements@citdindia.org, hyd1_citdhyd@sancharnet.in

www.citdindia.org

24 hrs Emergency/After Office/ Holidays Contact Nos.
Mr. K. N. Reddy/
Mrs. M.M. Suhasini/
Shri S. Anjaneyulu
Tel. : +91-40-23771959, 23776156, 23774536
Mobile : +91-9912569575, 9030155765
9949519535, 9949145889

Head of the Institute:
Shri Shujayat Khan
Principal Director
Tel. : +91-40-23774536(O)
+91-40-23771853(R)
Fax : +91-40-23772658
E-Mail : hyd1_citdhyd@sancharnet.in
Mobile : +91-9959148618

ITEC Course Coordinator:
Shri V. Udaya Bhaskara Reddy
Tel. : +91-40-23776156
Fax : +91-40-23772658
E-Mail : citdplacements@citdindia.org
Mobile : +91-9949846777

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in Weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3-D Modeling and CNC Post Processing by using Unigraphics Software</td>
<td>10</td>
<td>10.06.2014</td>
<td>16.08.2014</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>Very Large Scale Integration (VLSI) Design</td>
<td>10</td>
<td>10.06.2014</td>
<td>16.08.2014</td>
<td>20</td>
</tr>
<tr>
<td>3</td>
<td>Design of Jigs and Fixtures by using Pro-E Software</td>
<td>10</td>
<td>19.08.2014</td>
<td>25.10.2014</td>
<td>20</td>
</tr>
<tr>
<td>4</td>
<td>Programmable Logic Controllers for Advanced Automation</td>
<td>10</td>
<td>19.08.2014</td>
<td>25.10.2014</td>
<td>20</td>
</tr>
<tr>
<td>5</td>
<td>Design of Sheet Metal Forming Tools by using Pro-Sheet Metal Software</td>
<td>10</td>
<td>04.11.2014</td>
<td>10.01.2015</td>
<td>20</td>
</tr>
</tbody>
</table>
6  CNC Programming Using Master Cam Software  10  04.11.2014  10.01.2015  20
7  Analysis using Ansys and Hypermesh Software  10  20.01.2015  28.03.2015  20
8  Mechatronics and its Applications  10  20.01.2015  28.03.2015  20

**Eligibility Criteria**

**Sl. No. 1, 5, 6 & 7:** Degree or Diploma in Mechanical Engineering or its equivalent with experience in the relevant field.

**Sl. No. 2:** Degree in Electrical/Electronics/Instrumentation Engineering or its equivalent with experience in the relevant field.

**Sl. No. 3:** Degree/Diploma in Mechanical Engineering or its equivalent with an aptitude for Design and Development of Jigs and Fixtures from industry and academic lines, for their enhancement of these skills.

**Sl. No. 4 & 8:** Degree or Diploma in Mechanical/Production/Electrical/Electronics/Instrumentation/Automobile Engineering or its equivalent with experience in the relevant field.
35. Central Scientific Instruments Organization

Head of the Institute:
Mr. A.D. Kaul
Director
Tel. : +91–11–25843794
+91–11–25843191
Fax : +91–11–25846290
E-mail : director@csio.res.in

ITEC Course Coordinator:
Ms. Shashi Moitra
Sr. Technical Officer
Tel. : +91–11–25843794
+91–11–25843191
Fax : +91–11–25846290
Mobile : +91–9810612117
E-mail : shashi.moitra@gmail.com
shashimoitra@csio.res.in

24 hrs Emergency/After Office/Holidays Contact Nos.

Ms. Shashi Moitra
Sr. Technical Officer
Tel. : +91-11-25705556
E-mail : shashi.moitra@gmail.com
shashimoitra@csio.res.in
Mobile : +91-9810612117

Mr. D. Bansal
Sr. Scientist & In-charge
Tel. : +91-11-28744621
E-mail : csiodelhi@gmail.com
delhicentre@csio.res.in
Mobile : +91-9868482342

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in Weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Management Development Programme on Operation, Maintenance and Repair of Biomedical Equipment</td>
<td>8</td>
<td>10.09.2014</td>
<td>04.11.2014</td>
<td>25</td>
</tr>
<tr>
<td>3</td>
<td>Management Development Programme on Operation, Maintenance and Repair of Analytical Equipment</td>
<td>8</td>
<td>10.12.2014</td>
<td>03.02.2015</td>
<td>25</td>
</tr>
</tbody>
</table>
Eligibility Criteria


Sl. No. 2: A Diploma in Electronics/Electrical/Instrumentation/Biomedical Engineering or A Post Graduate/Graduate in Physics with Electronics/Biomedical and Experience in Maintenance of Biomedical Equipment or A Medical Doctor having experience/responsibility of Maintenance Management of Biomedical Equipment.

Sl. No. 3: A Diploma in Electronics/Electrical/Instrumentation/Biomedical Engineering/Lab Technician or A Post Graduate/Graduate in Physics/Chemistry/Bio-chemistry/Pharmacy and Experience in Maintenance of Analytical Equipment or A Medical Doctor/Biochemist/Forensic Scientist/Agricultural Research Scientist and Technologist having experience/responsibility of Maintenance management of Analytical equipment.
### 36. Fluid Control Research Institute

**Head of the Institute**  
Dr. Jacob Chandapillai  
Director  
Tel. : +91-491-2566119  
Fax : +91-491-2566326  
E-mail : fcri@fcriindia.com  
director@fcriindia.com

**ITEC Course Coordinator:**  
Mr. K.I. Raphael  
Tel. : +91-491-2566206, 2567992  
Fax : +91-491-2566326  
E-mail : fcri@fcriindia.com,  
k.i.raphael@fcriindia.com  
Mobile : +91-9847024119

**Address:**  
Kanjikode West, Palghat 678 623  
Kerala, India

**Contact Numbers:**  
+91-491-2566120, 2566206, 2567992  
+91-491-256632  
fcri@fcriindia.com  
www.fcriindia.com

**24 hrs Emergency/After Office/  
Holidays Contact Nos.**

**Mr. K. I. Raphael**  
Head (P & A) & Admin.  
Co-ordinator (Trg.)  
Tel. : +91-491-2566120, 2566596(R)  
Mobile : +91-9847024119

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Oil, Water and Gas Flow Measurement and Control Techniques and Standards</td>
<td>12</td>
<td>01.08.2014</td>
<td>31.10.2014</td>
<td>25</td>
</tr>
<tr>
<td>2</td>
<td>Digital Library Practices and Information Technology Application for Advanced Knowledge Management</td>
<td>6</td>
<td>20.11.2014</td>
<td>05.01.2015</td>
<td>25</td>
</tr>
<tr>
<td>3</td>
<td>Instrumentation and Control and Data Acquisition System</td>
<td>8</td>
<td>15.01.2015</td>
<td>15.03.2015</td>
<td>25</td>
</tr>
<tr>
<td>4</td>
<td>Quality System Certification (ISO9001) and Six Sigma Practices for Organisations/Laboratories (Testing and Calibration)</td>
<td>8</td>
<td>03.02.2015</td>
<td>31.03.2015</td>
<td>25</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Sl. No. 1, 3 and 4: Diploma/Engg. in Mechanical, Electronics, Instrumentation, Chem/Electrical/Industrial Engg./working in Oil and Gas industry, process industries and related fields.

Sl. No. 2: Working professionals with Graduation in any discipline.
37. Geological Survey of India- Training Institute

**GSI Complex, Bandlaguda,**
Near Nagole, Hyderabad-500068

**+91-40-24225001, 24225004**

**+91-40-24225029**

hod.gsiti@gsi.gov.in
hodti.gsi@nic.in

www.gsi.gov.in

24 hrs Emergency/After Office/ Holidays Contact Nos.
Mr. B. Nageswaran
Director (Tech. Coord)
Tel. : +91-40-24225004
Fax : +91-40-24225029
E-mail : nagesh04@gmail.com
Mobile : +91-8374000702

**Head of the Institute:**
**Dr. N.R. Ramesh**
Additional Director General
Tel. : +91-40-24225001
Mobile : +91-8332931954
Fax : +91-40-24225029
E-mail : hod.gsiti@gsi.gov.in
hodti.gsi@nic.in

**ITEC Course Coordinator:**
**Mr. B. Nageswaran**
Director (Tech. Coord)
Tel. : +91-40-24225004
Fax : +91-40-24225029
E-mail : b.nageswaran@gsi.gov.in
Mobile : +91-8374000702

**Mr. M. N. Mishra**
Sr. Geologist
Tel. : +91-40-24225004
Fax : +91-40-24225029
E-mail : mukteshwar.mishra@gsi.gov.in
Mobile : +91-9618228021

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Remote Sensing and Digital Image Processing</td>
<td>4</td>
<td>02.02.2015</td>
<td>03.03.2015</td>
<td>15</td>
</tr>
</tbody>
</table>

**Eligibility Criteria**

**Sl. No. 1**: Graduation in any subject in Earth sciences or related technical courses and working knowledge in computers with Windows OS and MS office. Work experience in respective field.

**Sl. No. 2**: Graduation in any subject in Earth sciences or related technical courses and working knowledge in computers with Windows OS and MS office. Knowledge in any drawing software is advantageous. Work experience in their respective fields.
38. Indian Institute of Production Management

AT/PO: Kansbahal, Near Rourkela Distt. – Sundargarh Odisha, Pin– 770034

+91-6624–280322/280948/280576

+91-6624–280122

info@iipm.ac.in

www.iipm.ac.in

**Head of the Institute**
Prof. (Dr.) Niranjan Nayak
Director
Tel. : +91-6624– 280322/
     +91-9437046576
Fax : +91-6624–280122
E-mail : info@iipm.ac.in

**ITEC Course Coordinator**
Mr. B. K. Sahani
Training Officer
Tel. : +91-6624–280576
Fax : +91-6624–280122
E-mail : info@iipm.ac.in,
        sahani_bk@iipm.ac.in
Mobile : +91-9438144634

24 hrs Emergency/After Office/ Holidays Contact Details
Mr. Sachidananda Swar
(Training Coordinator)
Tel. : +91-6624–280576,
Mobile : +91-8895496459
E-mail : project@iipm.ac.in,
        info@iipm.ac.in

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>International Training Program on Advance Maintenance Engineering through Condition Monitoring</td>
<td>10</td>
<td>04.08.2014</td>
<td>10.10.2014</td>
<td>20</td>
</tr>
<tr>
<td>4</td>
<td>International Management Development Programme</td>
<td>10</td>
<td>05.01.2015</td>
<td>13.03.2015</td>
<td>20</td>
</tr>
<tr>
<td>5</td>
<td>International Training Program on Banking and Insurance</td>
<td>10</td>
<td>05.01.2015</td>
<td>13.03.2015</td>
<td>20</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Sl. No. 1: Degree/Diploma in Electrical/Mechanical Engineering with up to 5-10 years of experience respectively in industries in maintenance related activities.

Sl. No. 2: Degree/Diploma holders in Electrical/Electronics/EEE/Control and Instrumentation Engineering with around 5-10 years of experience in any Private/Public/Government Sectors in the field of control, automation, maintenance etc.

Sl. No. 3: Degree/Diploma holders in Electrical Engineering/Electronics Engineering/EEE/C and I with up to 5 – 10 years Industrial Experience in the field of Operation, Maintenance, Control and Protection in Power Plant or Substation in any Private/Public/Government sectors.

Sl. No. 4: Any Graduate/Post Graduate in Engineering,Technology, Science/Arts/Commerce up to 5-10 years of experience in any functional area in any Corporate, NGO, Public/Private/Government Organizations and those who are recently promoted to management positions will find the program very useful.

Sl. No. 5: Any Graduate/Post Graduate in Engineering/Science/Arts/Commerce having experience up to 5-10 years in any of the functional areas in any Financial Organizations, Corporate, Banking and Insurance Companies, NBFCs, Micro Finance/Insurance Companies, NGOs involved in financial activities will find the program very useful.
39. Indian Institute of Remote Sensing

Indian Space Research Organization
Government of India 4, Kalidas Road,
Dehradun-248001

+91-135-2744583
+91-135-2741987/2748041
director@iirs.gov.in
www.iirs.gov.in

24 hrs Emergency/After Office/
Holidays Contact Details
Ms. Minakshi Kumar
Course Director, ITEC
Tel. : +91-135-2524118(O)
Mobile : +91-9410394497

Mr. P. Unnikrishnan
Admn. Officer
Tel. : +91-135-2524338 (O)
Fax : +91-135-2748041
Mobile : +91-9400417349

Head of the Institute :
Dr. Y.V.N. Krishna Murthy
Director, IIRS
Tel. : +91 135 2744583
Fax : +91 135 2741987/2748041
Email : director@iirs.gov.in

ITEC Course Coordinator:
Ms. Minakshi Kumar
Scientist/Engineer,
Course Director, ITEC
Tel. : +91-135-2524118(O)
Fax : +91-135-2741987/2748041
E-mail : minakshi@iirs.gov.in
Mobile : +91-9410394497

Administrative Support:
Mr. P. Unnikrishnan
Admn. Officer
Tel. : +91-135-2524107/2746798(O)
Fax : +91-135-2741987
Mobile : +91-9400417349
E-mail : unni@iirs.gov.in

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Short Course on Remote Sensing with special emphasis on Digital Image Processing</td>
<td>8</td>
<td>05.01.2015</td>
<td>27.02.2015</td>
<td>20</td>
</tr>
</tbody>
</table>

Eligibility Criteria

SI No.1: Post Graduate degree in natural sciences or geographic, graduate in any engineering discipline, or graduate in natural sciences or geography with sufficient knowledge of mathematics/statistics at high school level with 2 years experience relevant to natural science/management/data map handling.

SI No. 2: Post Graduate degree in natural sciences, graduate in any engineering discipline, or graduate in natural sciences or geography with sufficient knowledge of mathematics/statistics at high school level with 2 years experience relevant to natural science/management/data map handling.
40. Indian Institute of Technology – Roorkee
(Department of Hydrology)

Department of Hydrology, IIT-R
Roorkee–247667, Uttarakhand

+91-1332-285817(O)
+91-1332-285236/273560

www.iitr.ac.in

24 hrs Emergency/After Office/
Holidays Contact Nos.
Dr. M. Perumal
Tel.  : +91-1332-285817(O), 285011(R)
Mobile: +91-9410130958

Head of the Institute
Prof. Pradipta Banerji
Director
Tel.  : +91-1332-285500
Fax   : +91-1332-285815
E-mail : director@iitr.ernet.in

ITEC Course Coordinator:
Dr. M. Perumal
Professor & Head
Tel.  : +91-1332-285817, 285236(O)
Fax   : +91-1332-285236, 273560
Mobile : +91-9410130958
E-mail : hydro@iitr.ernet.in,
        hydrology.iitr@gmail.com

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

Eligibility Criteria

**Sl. No. 1 and 2:** Bachelor’s degree in Civil/Agriculture/Mechanical Engineering/Hydrology or its equivalent qualification, or Masters degree in Physics/Geology/Applied Geology/Chemistry/Applied Geophysics/Meteorology/Geography/Atmospheric Physics/Environmental Science with Mathematics in B.Sc. Level, or Master’s degree in Statistics with Physics or Mathematics in B.Sc. level or Master’s degree in Mathematics with Physics in B.Sc. Level; Minimum 60% marks required in qualifying degree, with Minimum two years experience till the last date of submission of application.
41. Indian Institute of Technology – Roorkee
(Deptt. of Water Resources Development and Management)

Department of Water Resources Development & Management,
Indian Institute of Technology Roorkee – 247667, Uttarakhand

+91-1332-285251, +91-1332-285951

+91-1332-271073, 273560

wrdtc@iitr.ac.in; kharefwt@gmail.com; kharefwt@iitr.ac.in

www.iitr.ernet.in/departments/wrt/index.htm

Head of the Institute:
Prof. Pradipta Banerji
Director
Tel. : +91-1332-285500/272342
Fax : +91-1332-285815/273560
E-mail : director@iitr.ac.in

ITEC Course Coordinator:
Dr. Deepak Khare
Prof. & Head, WRD & MD Department
Tel. : +91-1332-285251, 285951
Fax : +91-1332-271073, 273560
E-mail : wrdtc@iitr.ac.in,
kharefwt@iitr.ac.in,
kharefwt@gmail.com
Mobile : +91-9412990808

24 hrs Emergency/After Office/Holidays Contact Nos.
Dr. Deepak Khare
Professor & Head
Tel. : +91-1332-285251, 285951
Mobile : +91-9412990808

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>
Eligibility Criteria

Sl. No. 1 and 3: Bachelor’s Degree in Civil/Electrical/Mechanical/Electronics and Tele-Communication Engineering or its equivalent. Minimum 60% marks or CGPA 6.00 on 10 point scale. Minimum 2 years experience in responsible capacity in relevant field Minimum 60% marks or equivalent grade is required. Preferably officers working in Water Resources and Energy and Power Departments.

Sl. No. 2 and 4: Bachelor’s Degree in Civil Engineering or its equivalent/Agricultural Engineering or its equivalent or M. Sc. Agriculture in Agronomy, Soil Science, Agrometeorology with Mathematics as one of the paper at the level of B.Sc./B.Sc. Agriculture. Minimum 60% marks or CGPA 6.00 on 10 point scale marks or equivalent grade is required. Minimum 2 years experience in responsible capacity in relevant field. Preferably officers working in Water Resources and Agriculture Departments.
42. National Institute of Pharmaceutical Education and Research

Sector-67, S.A. S. Nagar, Mohali, Punjab – 160062
+91–172–2214682–87
+91–172–2214692, 2230068
registrar@niper.ac.in
www.niper.gov.in

24 hrs Emergency/After Office/ Holidays Contact Nos.
Dr. Sanjay Jachak
Tel. : +91–172–2292037
Mobile: +91–9888235595

Head of the Institute:
Prof. K.K. Bhutani
Director
Tel. : +91–172–2214682–88
Fax : +91–172–2214692
E-mail : director@niper.ac.in

ITEC Course Coordinator:
Dr Sanjay Jachak
Associate Professor
Tel. : +91–172–2292037
Fax : +91–172–2230068
E-mail : sanjayjachak@niper.ac.in
Mobile : +91–9888235595

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>Period To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

Eligibility Criteria

Sl. No. 1: Bachelor degree in pharmacy or equivalent or Master’s degree in Pharmacy with 5 years experience in the relevant field.
43. South India Textile Research Association

13/37, Avinashi Road, Coimbatore
Aerodrome Post Coimbatore - 641014

+91–422–4215330, 4215337
+91–422–4215300, 2574186

E-mail:training@sitra.org.in
ksr@sitra.org.in;
info@sitra.org.in

www.sitra.org.in

24 hrs Emergency/After Office/
Holidays Contact Nos.
Dr. K. Sajjan Rao, Training Administrator
Tel. : +91–422–2316082
Mobile : +91–9443911131

Head of the Institute:
Dr. Prakash Vasudevan
Director
Tel. : +91–422–4215333,2574367-9
Fax : +91–422–4215300,2574186
E-mail : director@sitra.org.in

ITEC Course Coordinator:
Dr. K. Sajjan Rao
Training Administrator
Tel. : +91–422–4215337,2574367-9
Fax : +91–422–4215300,2574186
E-mail : training@sitra.org.in
Mobile : +91–9443911131

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Textile Mill Management</td>
<td>9</td>
<td>03.10.2014</td>
<td>03.12.2014</td>
<td>25</td>
</tr>
<tr>
<td>2</td>
<td>Textile Testing and Quality Control</td>
<td>9</td>
<td>03.10.2014</td>
<td>03.12.2014</td>
<td>25</td>
</tr>
<tr>
<td>3</td>
<td>Managerial Skills for HRM personnel in textile industry</td>
<td>9</td>
<td>03.10.2014</td>
<td>03.12.2014</td>
<td>25</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1: Diploma/degree in Textiles, around 5 years experience in Textile or allied industries in senior level.

Sl. No. 2: Diploma/degree in Textiles/Science, atleast 2 years experience in laboratories of textiles or allied industries.

Sl. No. 3: Degree/Diploma in management and allied disciplines, around 5 years experience in Textile or allied industries in HRD positions.
Environment and Renewable Energy Courses
44. Alternate Hydro Energy Centre
(Indian Institute of Technology, Roorkee)

Alternate Hydro Energy Centre
Roorkee-247667, Uttarakhand, INDIA

+91–1332–274254, 285213
+91–1332–273517

E-mail: ahec@iitr.ernet.in; aheciitr@gmail.com

Website: www.ahec.org.in, www.iitr.ernet.in

24 hrs Emergency/After Office/ Holidays Contact Nos.
Dr. R. P. Saini, Head, AHEC
Tel. : +91–1332–274254, 285213
Mobile: +91–9412071956

Mr. Neel Mani
Tel. : +91–9013623779
Mobile: +91–9810360448
E-mail: neelm@niit.com

Head of the Institute: Prof P. Banerjee,
Director
Tel. : +91–1332–285500, 272742
Fax : +91–1332–285815
E-mail: director@iitr.ernet.in

ITEC Course Coordinator:
Dr. R.P. Saini, Head
Alternate Hydro Energy Centre
Tel. : +91–1332–274254, 285213
Fax : +91–13322–73517, 273560
E-mail: ahec@iitr.ernet.in, aheciitr@gmail.com
Mobile: +91–9412071956

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

Eligibility Criteria

Sl. No. 1: Candidates having 60% marks or CGPA of 6.00 out of 10 at bachelor degree in Civil/Electrical/Electronics/Mechanical/Industrial/Chemical/Agricultural/Environmental Engineering/its equivalent/Master in Science in any subject with mathematics at graduation level with two years of professional experience.
Sl. No. 2: Candidates having 60% marks or CGPA of 6.00 out of 10 at bachelors degree in Civil/Electrical/Mechanical/Industrial/Chemical/Agricultural/Environmental Engineering/Architecture/planning/Biotechnology/equivalent, or Master in Science in any subject with mathematics at graduation level with two years of professional experience.
45. National Institute of Wind Energy

Survey No. 657/1A2, Velachery–Tambaram Main Road Pallikaranai, Chennai-600100.

+91–44–22463982/83/84
+91–44–22463980/85
info@cwet.res.in
www.cwet.tn.nic.in, www.cwet.res.in

24 hrs Emergency/After Office/ Holidays Contact Nos.
Mr. P. Kanagavel
(i/c), Services (ITCS) Unit, C-WET
Tel. : +91–44–22475259
Mobile : +91–9444116305

Head of the Institute:
Dr. S. Gomathinayagam
Executive Director
Tel. : +91–44–22463981
Fax : +91–44–22463980
E-mail : ed@cwet.res.in

ITECCourseCoordinator
Mr. P. Kanagavel
Scientist & Unit Chief(i/c), ITCS Unit
Tel. : +91–44–22463994
Fax : +91–44–22463980/85
E-mail : pkanagavel@cwet.res.in
Mobile : +91–9445798007

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>14th International Training Programme on Wind Turbine Technology and Applications</td>
<td>4</td>
<td>03.09.2014</td>
<td>30.09.2014</td>
<td>30</td>
</tr>
<tr>
<td>2.</td>
<td>15th International Training Programme on Wind Turbine Technology and Applications</td>
<td>4</td>
<td>04.02.2015</td>
<td>03.03.2015</td>
<td>30</td>
</tr>
</tbody>
</table>

Eligibility Criteria

Sl. No. 1 & 2: Degree in Science/Diploma/Engineering disciplines with knowledge of English; relevant experience in Wind Energy preferred.
46. National Institute of Solar Energy

Head of the Institute
Dr. Praveen Saxena
Director General-NISE and Adviser-MNRE
Tel. : +91–124–2579208
Telefax : +91–124–2579207
Mobile : +91–9871119101
E-mail : psaxena@nic.in

ITEC Course Coordinator:
Dr. P.C. Pant
Director/Scientist ‘E’ (HRD and Innovative Project Division)-MNRE
Tel. : +91–11–24365496/ +91–124–2579214
Fax : +91–11–24365496/ +91–124–2579 207
Mobile : +91–9891721533
E-mail : pcpant@nic.in

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period From</th>
<th>To</th>
<th>Seats (Max)</th>
</tr>
</thead>
</table>

Eligibility Criteria

Sl. No. 1 and 2 : Post Graduate in Science (preferably physics) or Bachelor in Engineering/Technology with knowledge in English; relevant experience in renewable energy desirable.
### 47. The Energy and Resources Institute

**Head of the Institute**

**Dr. R.K. Pachauri**  
Director General  
Tel. : +91–11–2468 2100, 24682111  
Fax : +91–11–24682144, 24682145  
E-mail : pachauri@teri.res.in

**ITEC Course Coordinator:**  
**Mr. Krishna Dwivedi**  
Associate Fellow  
**Mr. Anandajit Goswami**  
Fellow

| 24 hrs Emergency/After Office/ Holidays Contact Nos.  |  
| Mr. Suresh Kumar Dev  | Assistant Manager  
Tel. : +91–11–2579320/9326  
Mobile : +91–9953332547 |

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Course</th>
<th>Duration (in weeks)</th>
<th>Period</th>
<th>Seats (Max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Energy Access and Human Development</td>
<td>3</td>
<td>06.10.2014 to 24.10.2014</td>
<td>30</td>
</tr>
<tr>
<td>2.</td>
<td>Climatic Change and Sustainability</td>
<td>3</td>
<td>27.10.2014 to 14.11.2014</td>
<td>30</td>
</tr>
<tr>
<td>3.</td>
<td>Trade and Sustainable Development</td>
<td>3</td>
<td>17.11.2014 to 05.12.2014</td>
<td>30</td>
</tr>
<tr>
<td>5.</td>
<td>Energy and Water Use Efficiency</td>
<td>3</td>
<td>12.01.2015 to 30.01.2015</td>
<td>30</td>
</tr>
<tr>
<td>6.</td>
<td>Renewable Energy and Energy Efficiency</td>
<td>3</td>
<td>16.02.2015 to 06.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>7.</td>
<td>Natural Resource Securities: Governance, Challenges and Opportunities</td>
<td>3</td>
<td>09.03.2015 to 27.03.2015</td>
<td>30</td>
</tr>
<tr>
<td>8.</td>
<td>Integrated Approach towards Sustainable Development</td>
<td>3</td>
<td>30.03.2015 to 17.04.2015</td>
<td>30</td>
</tr>
</tbody>
</table>
Eligibility Criteria

Sl. No. 1: Bachelors degree in technology or science with 2 years work experience. Preferably Government officials from the Ministry, Executives from public sector organizations; Representatives of accredited NGOs working on energy and conservation for at least past 5 years and involved in promotion of micro-enterprises in rural areas Personnel from technical and/or financial Institutes.

Sl. No. 2, 5 and 8: Bachelors’ degree in any discipline with 2 years work experience.

Sl. No. 3: Bachelors/Master’s degree in any discipline with 2 years work experience.

Sl. No. 4: Bachelors degree with science in school with 2 years work experience.

Sl. No. 6: Bachelors’ degree in any discipline, preferably Masters with 3 years work experience.

Sl. No. 7: Bachelors degree in any discipline with 3 years work experience.
APPLICATION FORM

PART- I

Nationality: __________________________
Institute : ____________________________
Name of Course: ____________________________
Commencing : __________________________
From _____________ to ____________
DD/MM/YYYY                         DD/MM/YYYY

1. Personal Particulars

Name (s) : ____________________________
Surname : ____________________________
Sex (tick one): MALE / FEMALE
Marital Status: ____________________________
Date of Birth: ____________________________
Date - Month - Year
Passport No.: ____________________________
Date & Place of issue : ____________________________ Valid till : ____________________________
Address: ____________________________
Office Residence
Tel Nos. ____________________________
Mobile/Cell : ____________________________
Fax : ____________________________
E-mail : ____________________________
Special dietary needs, if any : ____________________________
Person(s) to be notified in case of Emergency

<table>
<thead>
<tr>
<th>Official Contact</th>
<th>Personal / Family Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name :</td>
<td></td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Tel Nos:</td>
<td></td>
</tr>
<tr>
<td>Mobile /Cell :</td>
<td></td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>E-mail:</td>
<td></td>
</tr>
</tbody>
</table>

Educational Qualification(s)

<table>
<thead>
<tr>
<th>Degree / Diploma / Certificates</th>
<th>Year</th>
<th>Name of Educational Institute</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Professional Qualification(s), if any:

<table>
<thead>
<tr>
<th>Professional Qualification(s)</th>
<th>Year</th>
<th>Name of Institute</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Details of Employment/Profession (current & previous)

<table>
<thead>
<tr>
<th>Name of Employer / Department / Company</th>
<th>Position</th>
<th>Period</th>
<th>Description of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Are you an employee of: (Mark appropriate box)

<table>
<thead>
<tr>
<th>a. Government</th>
<th>b. Semi-government/Parastatal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Private company</td>
<td>d. Others (Please specify)</td>
</tr>
</tbody>
</table>
Details of present employer:

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tel. No.</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. Have you ever attended a course sponsored by the Government of India? (Mark one)  Yes  No

3.1 If answer to 3 is yes, details of the Course(s):

<table>
<thead>
<tr>
<th>Name of the Course(s) and Institute</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

4. Details of Course(s) attended, if any, outside your country:

<table>
<thead>
<tr>
<th>Country</th>
<th>Course Details &amp; Duration</th>
<th>Year</th>
<th>Sponsor/Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5. Please describe in your own words (about 100 words) - (a) qualification/experience related to the course applied for; & (b) reason(s) for applying for this training course.
6. Certification of English language proficiency (by Indian Mission/Designated Authority)

<table>
<thead>
<tr>
<th>Good</th>
<th>Basic</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mother tongue / Native language: ________________ / Other language(s), if any:__________________

English Language test administered by:

Name :

Address :

Telephone Number: 
Email :

-------------------------
Signature with date
**MEDICAL REPORT**

(To be certified by a doctor/hospital on the panel of the Indian Mission, UN Mission, if any or as designated by Indian Mission)

<table>
<thead>
<tr>
<th>(i) Name of Applicant:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(ii) Age:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(iii) Sex: (Male / Female)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(iv) Height (cm):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(v) Weight (kg):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(vi) Blood Group:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(vii) Blood Pressure:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(viii) Blood Sugar:</th>
<th>(Pre-prandial)</th>
<th>(Peak post-prandial)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Is the person examined in good health at present?

2. Is the person examined physically and mentally fit to carry out intensive training away from home?

3. Is the person free of infectious diseases (tuberculosis, trachoma, skin diseases etc.)?

4. Has the person taken Yellow Fever inoculation (in case of people coming from Yellow Fever region or as laid out in WHO Regulations)? **Yellow Fever Certificate is mandatory.**

5. Does the person examined have any chronic ailment which may require regular treatment/medication during the course?

6. List of any observed abnormalities indicated in the chest X ray.

7. Does the person require any special assistance to carry out his daily activities? If yes, please specify.

I certify that the applicant is medically fit to undertake a training course in India.

Name of Doctor/Physician: ______________________________________________________

Registration No.: ____________________________________________________________

Address of Clinic / Hospital: __________________________________________________

City / Town: _________________________________________________________________

Telephone: _________________________________________________________________

Email: _________________________________________________________________


UNDEARTAKING BY THE APPLICANT

I, ____________________________,
(Name, Middle name, Family name)
of (country) __________________________, certify that information provided by me in this form is true, complete and correct.

I also certify that :-

(i) I have read the course brochure and that I am aware of the course contents and living conditions in India.*

(ii) I have sufficient knowledge of English to participate in the training programme.

(iii) I am medically fit to participate in the Course and have submitted a medical certificate from the designated doctor.

(iv) I have not attended any programme previously sponsored by Government of India.

(v) I have not applied for or am not required to attend any other training course/conference/meeting etc. during the period of the course applied for.

If accepted for the ITEC / SCAAP training programme, I undertake to:

(a) Comply with the instructions and abide by Rules, Regulations and guidelines as may be stipulated by both the nominating and sponsoring Governments in respect of the training;

(b) Follow the full and complete course of study/training and abide by the Rules of the University/Institution/Establishment in which I undertake to study or undergo training;

(c) Submit periodic assessments/tests conducted by the Institute (progress report which may be prescribed);

(d) Refrain from engaging in political activity, or any form of employment for profit or gain;

(e) Return to my home country at the end of the course of study or training;

(f) I also fully undertake that if I am granted a training award, it may be subsequently withdrawn if I fail to make adequate progress or for other sufficient cause determined by the host Government.

(g) I confirm that I will not travel to India to attend the Course applied for in case I am pregnant - (for lady participants).

Date: ___________________________
Place: ___________________________

(SIGNATURE OF THE APPLICANT)

Name: ___________________________

* Details of the course are on the website of the Institute or can be obtained from them through e-mail.
PART – II

To be completed by the authorized official of the Nominating Government/ Employer

I, ________________________________________________ on behalf of the Government of___________________________________ certify that:

(a) I have examined the educational, professional and other certificates quoted by the nominee in Part – I of this form and I am satisfied that they are authentic and relate to the nominee.

(b) I have gone through the medical certificates and X-ray reports produced by the nominee which state that he/she is medically fit and free from any infectious disease and Yellow Fever and that having regard to his/her physical and mental history there is no reason to indicate that the nominee is other than fit to undertake the journey to India and to undergo training in India.

(c) The nominee has adequate knowledge of spoken and written English to enable him/her to follow the course of training for which he/she is being nominated.

(d) The nominee has not availed of ITEC/SCAAP training facilities earlier in India.

I nominate Mr./Mrs./Miss__________________________________________ on behalf of the Government of___________________________________ as employer.

Name of Nominating Authority:____________________
Designation:_______________________________
Address:_______________________________

Signature
(With seal)

Name and Designation
(in block letters)

Date :

Place :
IMPORTANT NOTICE

- Please read the form carefully. Tick the scheme under which you are applying.

- The application will be automatically rejected if any column is inaccurate, incomplete or blank.

- While filling the form, no abbreviations should be used. Write full name of degree, organization/institution, designation, etc.

- Undertaking by the candidate and the recommendations from employer are compulsory pre-requisites.

- Working knowledge of the English language is a pre-requisite. For English language and language-related courses, basic knowledge of English is required.

- Candidates are expected to be physically fit to undertake the training programme in India. It may kindly be noted that medical cover provided by Government of India is only for any medical emergency arising during the training programme. For regular medical problems, the candidates are required to pay for doctor’s fee and medicines out of their living allowance.

- In case a candidate is under medication for some chronic ailment(s) like hypertension/diabetes, etc., and with the prescribed medication can undertake the training, the candidate must bring the prescribed medicines along with him/her for the whole duration of the course.

- Female candidates, if pregnant, are advised not to travel to India to attend the course applied for.

- Candidates requiring special assistance during their stay in India, must check with the Institute about the availability of such facilities prior to their departure for India.

- Candidates must abide by the rules and regulations of the Institute.

- Candidates who leave the course midway for personal reasons without prior permission of the Ministry of External Affairs or remain absent from the programme without sufficient reasons are required to refund the cost of training and airfare to Government of India.

- Candidates interested to visit different parts of India for tourism purposes will require prior permission of the Ministry of External Affairs.