India-Japan Memorandum of Cooperation in the Field of Japanese Language Education in India
Ministry of External Affairs & Embassy of Japan
Japanese Language Teachers Training Centre

Online Teachers' Training Course A (360 hours)

Application Instructions

1. Background

   (1) During the India-Japan Summit Meeting held on 14 September 2017, the two governments signed a Memorandum of Cooperation in the field of Japanese Language Education in India, which provides to establish Japanese Language certificate courses in 100 universities/colleges/institutions and train 1,000 Japanese language teachers, within 5 years. Teachers who will undergo training are expected to engage in Japanese language education at different institutes, including at Science and Engineering universities, vocational training centres, nursing colleges, etc., in India.

   (2) Under this agreement, the Japanese Language Teachers' Training Centre has been established for achieving this goal, which is operational in virtual mode now. A Coordination Committee, comprising of members from MEA, MHRD, UGC, MSDE, MoCI, MoHFW, MeiTY, CSIR and DEA from the Indian side, and the Embassy of Japan and the Japan foundation, New Delhi (JFND) from the Japanese side, is responsible for it's day-to-day operation.

   (3) This course is planned and will be executed under this Memorandum of Cooperation to train new teachers, who wish to engage in teaching Japanese language. Those who are already teaching Japanese language may also apply for this course.

2. Program Outline

   (1) Duration： 29 July 2022 – 18 January 2023 (Mon - Fri, from 9:30 to 16:30)

   (Detailed class schedule will be shared at the time of start of the course. Please note that the schedule may **be modified during the course as per the requirement**)

   (2) Mode:

   This course will be conducted online. Applicants will be required to ensure stable internet connectivity and availability of necessary equipment (such as, laptop, headset, mobile Wi-Fi, etc.).　No relaxation will be given, in case performance of individual is affected due to poor connectivity or computer related issues.

   (3) Description of the Program : This course aims at training new teachers to enable them to acquire the ability to teach Japanese language (beginner level). It may be kindly noted that the course offers training in fundamental teaching methods of Japanese language and is not aimed at increasing proficiency in the language.

   (4) This course will be taught in Japanese.

   (5) Number of Trainees：Maximum 35

(6) Certification：Certificates will be issued jointly by Ministry of External Affairs (MEA) and Embassy of Japan after successful completion of the course.

3. Eligibility

   (1) Individuals who have Bachelor's degree in any subject and wish to work as Japanese language teacher. Desirable qualification, however, is Master's degree in any subject.

   (2) Individuals who are staying in India when applying, and who are in the age group of 20-60 years.

   (3) Individuals whose mother tongue is not Japanese.

   (4) Individuals who have JLPT N3 level or proficiency of N3 level. Desirable level, however, is N2. (JLPT: Japanese-Language Proficiency Test).

   (5) Individuals who are working or studying currently are required to submit a permission letter from your work place / university by start of the course. If you cannot submit it, your admission will be cancelled.）

4. Fees for the Course and Assistance

   (1) Tuition Fee and textbook charges: Free

   (2) Term-result based scholarships will be available for meritorious trainees. Further details will be provided at the beginning of the course.

5. Selection Policy

   Screening will be made in line with the following criteria:

   (1) Whether the application form has been filled correctly and if the eligibility criteria is met.

   (2) Whether the applicant wishes to teach Japanese in future.

   Online test and interview will be conducted to check above criteria.
   * In the event of lack of communication from the applicants' side during the process of selection, the applicant will be considered 'not-interested' and will be marked as 'not selected'. No further communication will be entertained in such cases.

6. Application Procedures

   (1) Application Documents:

       A. Application Form: All columns in the application must be duly filled. Incomplete applications will not be considered.

       B. Copy of the JLPT and University Graduation Certificate

       C. Valid ID Proof (self-certified copy of Aadhaar Card/Passport)

       D. Essay (400 letters in Japanese and English, hand-written)

   (2) Application Deadline and Submission Method:

       Please apply from link below. Deadline is 24 June 2022.

          https://forms.gle/XhfiigAKe2qG53mc7

       A. Please participate in this program using computer with a stable internet connectivity.

       B. The entire application form should be filled by the applicant, without assistance from others.

C. In case, you wish to make changes or add information in your application after the submission, please contact us, but not later than 27 June, 2022.

D. Applicants will undergo an online test and interview as per below schedule.

Online written test: 28 June 2022

(In case of technical trouble, it will be rescheduled on 29 June)

Online interview:4 July–8 July 2022

7. <u>Notification of Results</u>

(1) Applications will be screened by the Coordination Committee and decisions will be announced by

13 July 2022 via email from the mail address ttc.india.office@jfindia.net

(2) Please note that any query in regard to the reasons for rejection will not be entertained.

8. <u>Handling of Personal Information</u>

(1) Your personal information on the application form will be used for screening, and evaluation procedures.

(2) The activity of this course may be recorded and uploaded on the internet. Cooperation and understanding in this regard is much appreciated.

9. All the trainees are expected to follow the instructions, as given in the application form and/or as explained separately.

10. <u>Query</u>

Queries regarding the application procedure, may be sent at ttc.india.office@jfindia.net

11. <u>Attachments</u>:

Attachment 1: Course Outline

Attachment 2: Course Schedule

Supported by

MHRD, UGC, JNU-HRDC, MSDE, MoCI,

MoHFW, MeiTY, and CSIR